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ABSTRACT

Intended as a reference for vocational education personnel who serve special needs populations, this catalog identifies resource organizations that can provide information or technical assistance and recently developed materials for special needs groups and program areas. Section I includes organizations, arranged alphabetically and preceded by a title listing. They represent such diverse types as advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers. The information provided for each organization is as follows: organization name, director, contact person, address and telephone number, type of organization, subject terms (major descriptors) that indicate the focus of the organization, subject terms (minor descriptors) that generally denote the types of services offered, and a brief annotation. A subject index provides access to organizations. Section II provides examples of recently developed materials announced in the online databases Educational Resources Information Center (ERIC) and Vocational Education Curriculum Materials (VECM). These materials illustrate the types of resources available. An information sheet describes each database and gives instruction for accessing the databases to obtain curriculum materials for special needs students. A subject index to the ERIC and VECM materials is included. Appendixes include explanations of ERIC and VECM citations and addresses of Curriculum Coordination Centers. (YLB)

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ED296118

SPECIAL NEEDS RESOURCES FOR VOCATIONAL EDUCATION SECOND EDITION

Compiled by

Ruth Gordon

The National Center for Research in Vocational Education
The Ohio State University
1960 Kenny Road
Columbus, Ohio 43210-1090

1988

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

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- Generating knowledge through research
- Developing educational programs and products
- Evaluating individual program needs and outcomes
- Providing information for national planning and policy
- Installing educational programs and products
- Operating information systems and services
- Conducting leadership development and training programs

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FOREWORD

Vocational educators need access to the various resources that are available for serving special needs populations. Through an effort called the Vocational Education Special Needs Exchange, this catalog of resource organizations and materials was compiled to meet this need. The catalog is intended for vocational education administrators, curriculum developers, teachers, and counselors at secondary, postsecondary, and adult levels.

The National Center is indebted to the Vocational Education Special Needs Exchange staff for their work in identifying and compiling these resources: Dr. Wesley E. Budke, Senior Research Specialist, Ruth Gordon, Program Associate, and Marjorie Dellinger, Typist.

We wish to thank the contact persons associated with the organizations for their help in supplying and verifying their profiles.

Judy Balogh provided the final editorial review.

Ray D. Ryan
Executive Director
National Center for Research
in Vocational Education

EXECUTIVE SUMMARY

This is the second edition of a catalog intended as a reference for vocational education personnel who serve special needs populations. It contains two types of resources: organizations and materials.

The organizations include advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers.

The materials were selected from two online databases: Educational Resources Information Center (ERIC) and Vocational Education Curriculum Materials (VECM). They exemplify the kinds of materials developed for use in working with special needs students.

Readers are encouraged to contact organizations of interest for detailed information on their products and services and to use the ERIC and VECM databases for locating needed materials.

INTRODUCTION

Background

This catalog is a product of the Vocational Education Special Needs Exchange, an activity that began in January 1986 to support vocational education special needs program improvement. Major objectives of the Exchange are the following:

- Develop and maintain a resource network of organizations that serve handicapped, disadvantaged, and limited English-proficient populations.
- Disseminate information of interest to the vocational education community about the programs, products, and services offered by these organizations.
- Encourage individuals and organizations to share their expertise and resources related to special needs.
- Encourage announcement and use of special needs print and nonprint materials in the online databases ERIC and VECM.
- Provide professional and leadership development opportunities for people who serve special needs populations.

As part of its dissemination effort, the Exchange offers an electronic newsletter available on ADVOCNET, an electronic communication network maintained by the National Center on Dialcom. Updated monthly, the newsletter announces upcoming professional meetings, conferences, and workshops; new products; current projects; exemplary programs; and other information of interest to vocational educators.

The catalog of organizations and materials is an update of the 1986 edition. It is designed to identify resource organizations that can provide information or technical assistance and recently developed materials for special needs groups and program areas.

How to Use the Catalog

The catalog contains two types of resources: organizations that provide products or services for special needs populations

and materials appropriate for special needs students. The organizations included all agreed to be part of a resource network by completing a profile and submitting information about their products and services.

Section I includes organizations, arranged alphabetically and preceded by a title listing. They represent such diverse types as advocacy groups, clearinghouses, libraries, professional associations, research and development centers, and rehabilitation research and training centers. The information provided for each organization is as follows: organization name, director, contact person (if different from the director), address and telephone number, type of organization, subject terms (major descriptors) that indicate the focus of the organization, subject terms (minor descriptors) that generally denote the types of services offered, and a brief annotation. The subject terms were selected from the Thesaurus of ERIC Descriptors, 11th Edition.

A subject index provides access to the organizations. The subject index is composed of the major descriptors. Characteristics of special populations are indexed by the narrowest term that describes the condition. For example, organizations that serve deaf individuals have the ERIC descriptor "Deafness" and not "Disabilities". The numbers in the index refer to accession numbers of the organizations and not to page numbers.

Section II provides examples of recently developed materials announced in the online databases ERIC and Vocational Education Curriculum Materials (VECM). These materials were selected to illustrate the kinds of resources available. An information sheet describes each database and gives instruction for accessing the databases to obtain curriculum materials for special needs students. A subject index to the ERIC and VECM materials is included.

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Sample Profile

Accession Number	4
Organization Name	AFL-CIO Human Resources Development Institute (HRDI)
Director	Michael G. McMillan, Executive Director
Contact Person	Laura Perlman, Information Specialist
Address	815 16th Street, NW Washington, DC 20006
Telephone	(202) 638-3912
Organization Type	Clearinghouse
Major Descriptors	Disabilities, Dislocated Workers, Economically Disadvantaged, Human Resources, Job Placement, Job Training, Unions, Vocational Rehabilitation.
Minor Descriptors	Labor Force Development, Publications, Information Dissemination, Resource Materials, Technical Assistance, Training, Workshops.
Annotation	Serves as a clearinghouse and employment and training center for activities funded under the Job Training Partnership Act and other programs.

ORGANIZATION PROFILES

1
ACCENT on Information (AOI)
Raymond C. Cheever, President
Dorothy Foran, Information Specialist
P.O. Box 700
Bloomington, IL 61702
(309) 378-2961
Database.
Adjustment to Environment, Assistive Devices, Databases, Information Dissemination, Information Systems, Physical Disabilities, Rehabilitation.
Information Services, Publications.
Contains aids, assistive devices, and how-to information in a computerized system.

2
ACLD, Inc., An Association for Children and Adults with Learning Disabilities
Jean Petersen, Executive Director
4156 Library Road
Pittsburgh, PA 15234
(412) 341-1515
Citizen-Parent Association, Professional Association.
Adults, Advocacy, Children, Information Services, Learning Disabilities, Parent Participation, Volunteers.
Conferences, International Organizations, Information Services, Newsletters, Publications.
Works to advance the education and general welfare of children of normal or potentially normal intelligence who have learning disabilities.

3
Adult Learning Association (ALA)
Chuck Herring, Director
HCR 81 G Street, NW
Waterville, WA 98858
(509) 745-8287
Association.
Adult Basic Education, Adult Students, Basic Skills, Learning Motivation, School Business Relationship.
Financial Support, Information Dissemination, Libraries, Periodicals, Publications.
Works to motivate developmental activity for high school dropouts and serves as liaison between business and education.

4
AFL-CIO Human Resources Development Institute (HRDI)
Michael G. McMillan, Executive Director
Laura Perlman, Information Specialist
815 16th Street, NW
Washington, DC 20006
(202) 638-3912
Clearinghouse.
Disabilities, Dislocated Workers, Economically Disadvantaged, Human Resources, Job Placement, Job Training, Unions, Vocational Rehabilitation.
Labor Force Development, Publications, Information Dissemination, Resource Materials, Technical Assistance, Training, Workshops.
Serves as a clearinghouse and employment and training center for activities funded under the Job Training Partnership Act and other programs.

5
AIM for the Handicapped, Inc.
Jo A. Geiger, National Executive Director
Peggy Mackessy, Director of Education
945 Danbury Road
Dayton, OH 45420
(513) 294-4611
Training Center.
Adults, Children, Disabilities, Movement Education, Workshops, Volunteers.
Offers specialized movement education for handicapped persons and trains educators and volunteers to use the program in their facilities.

6
Alexander Graham Bell Association for the Deaf (AGBAD)
Donna McCord Dickman, Executive Director
Susan Coffman
3417 Volta Place, NW
Washington, DC 20007
(202) 337-5220 (Voice and TTY)
Advocacy-Public Service.
Adults, Advocacy, Auditory Evaluation, Children, Deafness, Educational Opportunities, Hearing Aids, Hearing Impairments, Hearing Therapy.
Consultation Programs, Information Dissemination, Libraries, Meetings, Newsletters, Publications, Seminars, Workshops.

Offers two major service programs: Hearing Alert [to encourage early identification and remediation] and Children's Rights [to education].

7
American Association for Adult and Continuing Education
Judy Koloski, Executive Director
1112 - 16th Street, NW
Suite 420
Washington, DC 20036
[202] 463-6333
Foundation, Professional Association.
Adult Education, Adult Educators, Continuing Education.
Conferences, Journals, Newsletters, Publications, Seminars.
Includes program units on aging and adult learners with disabilities.

8
American Association on Mental Retardation
Bernard R. Wagner, Interim Executive Director
1719 Kalorama Road, NW
Washington, DC 20009
[202] 387-1968
Professional Association.
Handicap Identification, Health Services, Legal Problems, Mental Retardation, Public Policy, Special Education, Vocational Education.
Conferences, Publications, Minicourses, Tests.
Serves the mentally retarded and the individuals who work with them.

9
American Council of the Blind-National Alliance of Blind Students [ACB-NABS]
Oral O. Miller
Stephanie Cooper
1010 Vermont Avenue, NW
Suite 1100
Washington, DC 20005
[202] 393-3666
Advocacy-Public Service.
Adult Programs, Adults, Deaf Blind, Normalization [Handicapped], Rehabilitation, Research and Development, Scholarships, Sensory Aids, Services.
Consultation Programs, Meetings, Newsletters, Publications, Technical Assistance, Workshops.
Addresses a wide range of legislative and service concerns such as education, rehabilitation, employment, health care, and legal assistance.

10
American Council on Rural Special Education [ACRES]
Doris Helge, Executive Director
National Rural Development Institute
Western Washington University
Bellingham, WA 98225
[206] 676-3576
College or University Affiliate.
Advocacy, Delivery Systems, Disabilities, Educational Opportunities, Employment Services, Rural Education, Special Education.
Conferences, Electronic Networks, Newsletters, Parent Participation, Resources.
Works to improve services for rural individuals with disabilities.

11
American Deafness and Rehabilitation Association [ADARA]
Gloria Kemp, President
P.O. Box 55369
Little Rock, AR 72225
[501] 663-4617 [Voice and TDD]
Professional Association.
Deafness, Professional Development, Professional Personnel, Rehabilitation.
Conferences, Meetings, Newsletters, Periodicals, Publications, Referral, Seminars, Workshops.
Works to enhance rehabilitation services to persons with hearing impairments.

12
American Educational Research Association [AERA]
William J. Russell, Executive Officer
1230 Seventeenth Street, NW
Washington, DC 20036
[202] 223-9485
Professional Association.
Disabilities, Educational Research, Education Researchers, Disadvantaged.
Journals, Meetings, Newsletters, Publications, Seminars, Workshops.
Encourages scholarly inquiry related to education, the dissemination of research results, and their practical application.

13
American Foundation for the Blind, Inc. [AFB]
William F. Gallagher, Executive Director
Carolyne Bowers, Director of Public Relations
15 West 16th Street
New York, NY 10011
[212] 620-2000

Clearinghouse, Foundation.
Blindness, Libraries, Low Vision Aids, Public Education, Talking Books.
Conferences, Consultation Programs, Information Dissemination, Newsletters, Publications, Research and Development.
Offers consultation services on a wide range of topics to strengthen services to blind persons.

14
American Horticultural Therapy Association
Charles S. Richman, Executive Director
9220 Wightman Road
Suite 300
Gaithersburg, MD 20879
(301) 948-3010
Professional Association.
Advocacy, Disabilities, Disadvantaged, Employment Services, Horticulture, Occupational Therapy, Rehabilitation, Vocational Rehabilitation.
Conferences, Consultation Programs, Information Services, Meetings, Publications, Referral, Seminars, Technical Assistance, Workshops.
Develops and promotes horticultural therapy and rehabilitation programs; sponsors Horticulture Hiring The Disabled Project.

15
American Language Academy (ALA)
Stanley F. Pickett, President
Charles H. Matterson
11426 Rockville Pike
Suite 200
Rockville, MD 20852
(301) 984-3400
Academy.
English (Second Language), English Instruction, Higher Education, Limited English Speaking, Second Language Instruction.
Consultation Programs, Material Development, Newsletters, Workshops.
Serves international students and business people worldwide; is affiliated with Teachers of English to Speakers of Other Languages and other groups.

16
American Occupational Therapy Association (AOTA)
Jeanette Bair, Executive Director
Sarah D. Hertfelder, Practice Specialist
1383 Piccard Drive
P.O. Box 1725
Rockville, MD 20850-4375
(301) 948-9626
Professional Association.
Accrediting Agencies, Certification, Occupational Therapists, Occupational Therapy, Professional Development, Public Relations.
Bibliographies, Conferences, Information Services, Journals, Meetings, Newsletters, Publications, Seminars, Workshops.
Ensures quality services, promotes professional development of members, and improves consumer access to health care services.

17
American Optometric Association
Earle L. Hunter, Executive Director
Stephen C. Miller, Director, Optometric Services Center
243 North Lindbergh Boulevard
Saint Louis, MO 63141
(314) 991-4100
Professional Association.
Accreditation (Institutions), Health Education, Optometrists, Vision.
Conferences, Information Services, Newsletters, Periodicals, Referral.
Represents the profession of optometry and works to improve the vision care and health of the public.

18
American Physical Therapy Association (APTA)
William D. Coughlan, CAE, Executive Vice President
Chief Executive Officer
Phyllis Quinn, Coordinator
1111 North Fairfax Street
Alexandria, VA 22314
(703) 684-2782
Professional Association.
Accreditation, Certification, Developmental Disabilities, Physical Disabilities, Physical Therapists, Physical Therapy, Rehabilitation.
Bibliographies, Conferences, Electronic Networks, Information Services, Publications, Referral, Workshops.
Serves physical therapists, disabled persons, parents, and teachers, and fosters the improvement of physical therapy services and education.

19
American Society for Deaf Children (ASDC)
Millie Maisel, Office Manager
814 Thayer Avenue
Silver Spring, MD 20910
(301) 585-5400 (Voice and TDD)
Citizen-Parent Association, Information-Resource-Instructional Materials Center.

Advocacy, Children, Deafness, Family Involvement, Hearing Impairments, Information Services, Networks, Referral.
Bibliographies, Conferences, Newsletters, Publications, Referral, Research and Development, Seminars, Workshops, Technical Assistance.
Provides information and support to parents and families with children who are deaf or hard of hearing.

20
Appalachia Educational Laboratory, Inc. (AEL)
Terry L. Eidell, Executive Director
Betty Harris James (urban), Jack Sanders (rural)
1031 Quarrier Street
P.O. Box 1348
Charleston, WV 25325
(304) 347-0400 or (800) 624-9120
College or University Affiliate, Regional Educational Laboratory.
Educational Improvement, Networks, Regional Laboratories, Research and Development, Rural Education, Urban Education.
Conferences, Information Services, Meetings, Publications, Technical Assistance.
Includes projects to operate regional networks for rural education and urban education.

21
Arkansas Rehabilitation Research and Training Center on Vocational Rehabilitation
Vernon L. Glenn, Director
346 North West Street
University of Arkansas
Fayetteville, AR 72701
(501) 575-3656
Rehabilitation Research and Training Center.
Disabilities, Employment Potential, Research and Development Centers, Severe Disabilities, Training, Vocational Rehabilitation.
Conferences, Consultation Programs, Meetings, Periodicals, Publications, Seminars, Technical Assistance, Workshops.
Maintains cooperative agreements with National Institute of Handicapped Research, University of Arkansas, and state rehabilitation services.

22
Association for Community Based Education (ACBE)
C. P. Zachariadis, Executive Director
Guitele Nicolaou
1806 Vernon Street, NW
Washington, DC 20009
(202) 462-6333
Clearinghouse.
Clearinghouses, Disabilities, Community Education, Minority Groups, Nontraditional Students, Postsecondary Education.
Conferences, Directories, Meetings, National Organizations, Newsletters, Publications, Technical Assistance, Workshops.
Represents institutions that are community based and controlled.

23
Association for Retarded Citizens of the United States (ARC)
Alan Abeson, Executive Director
Sharon Davis, Director of Research and Program Services
2501 Avenue J
Arlington, TX 76006
(817) 640-0204
Citizen-Parent Association.
Advocacy, Civil Rights, Employment Opportunities, Information Services, Mental Retardation, Voluntary Agencies.
Consultation Programs, Electronic Mail, Meetings, Publications, Referral, Research and Development, Technical Assistance, Seminars, Workshops.
Promotes the welfare of children and adults with mental retardation through programs of research, treatment, training, and other services.

24
Association of Community Organizations for Reform Now (ACORN)
Wade Rathke, Chief Organizer
Carolyn Carr
401 Howard Avenue
New Orleans, LA 70130
(504) 523-1691
Advocacy-Public Service.
Advocacy, Community Organizations, Economically Disadvantaged, Equal Protection, Low Income Groups, Social Action, Social Change.
Consultation Programs, National Organizations, Technical Assistance.
Works to advance the interest of low- and moderate-income families.

25
Association of Mental Health Administrators
Laurie Poul, Executive Director
Arlene Ventura, Meeting Planner
Suite 1103W
840 N. Lake Shore Drive
Chicago, IL 60611
(312) 943-2751

Professional Association.
Administrators, Certification, Developmental Disabilities, Mental Disorders, Mental Health, Mental Retardation.
Conferences, Meetings, Newsletters, Periodicals, Seminars, Workshops.
Promotes excellence in administrative practice, fosters the professional growth of membership, and educates the general public.

26
Autism Services Center
Ruth Christ Sullivan, Director
Douglass Education Building
10th Avenue and Bruce Street
Huntington, WV 25701
(304) 525-8014
Advocacy-Public Service, Consulting Service.
Adults, Advocacy, Autism, Consultation Programs, Developmental Disabilities, Human Services, Information Services, Supported Employment.
Conferences, Referral, Summer Camps, Technical Assistance, Training.
Provides consultation, training, advocacy, and information to those persons charged with the welfare and care of autistic persons.

27
Autism Society of America
David Lorms, Executive Director
Ken Laureys, Information and Referral
1234 Massachusetts Avenue, NW
Suite 1017
Washington, DC 20005
(202) 783-0125
Advocacy-Public Service, Citizen-Parent Association.
Adults, Advocacy, Autism, Children, Communication Disorders, Developmental Disabilities, Information Dissemination, Libraries, Referral.
Conferences, Directories, Meetings, Newsletters, Publications.
Maintains a national information and referral service.

28
Barrier Free Environments, Inc.
Ronald L. Mace, President
P.O. Box 30634
Raleigh, NC 27622
(919) 782-7823 (Voice or TDD)
Architectural Firm, Consulting Service.
Accessibility for Disabled, Architecture, Building Design, Facility Guidelines, Product Design.
Consultation Programs, Information Services, Publications, Referral, Research and Development, Seminars, Technical Assistance, Workshops.
Designs and offers technical assistance on the design of buildings, products and facilities to be usable by everyone to the greatest extent possible.

29
Bilingual Education Multifunctional Resource Center, University of Oklahoma
Hai T. Tran, Director
555 Constitution Avenue
Room 237
Norman, OK 73037
(405) 325-1731
Consulting Service, Information-Resource-Instructional Materials Center.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.
Conferences, Consultation Programs, Information Dissemination, Meetings, Referral, Seminars, Technical Assistance, Training, Workshops.
Provides technical assistance and training for bilingual education programs in its five-state region.

30
Bilingual Vocational Education Project (BVEP)
Jeanne Lopez-Valadez, Director
500 South Dwyer Avenue
Arlington Heights, IL 60005
(312) 870-4159
Technical Assistance and Training Center.
Career Education, Limited English Speaking, Information Services, Vocational English (Second Language), Vocational Training.
Bibliographies, Consultation Programs, Guides, Inservice Education, Library Services, Program Evaluation, Technical Assistance, Training.
Responds to requests nationwide, with Illinois as the primary target.

31
Capacity Building for States
Jeanne Lopez-Valadez
500 South Dwyer Avenue
Arlington Heights, IL 60005
(312) 870-4159
Technical Assistance and Training Center.
Limited English Speaking, Statewide Planning,

Vocational English [Second Language], Vocational Training.
Resource Materials, Staff Development, Technical Assistance, Training.
Responds to requests nationwide, with Colorado, Virginia, Washington, and Wisconsin as the primary targets.

32
Carroll Center for the Blind
Rachel Ethier Rosenbaum, Executive Director
770 Centre Street
Newton Centre, MA 02158-2597
(617) 969-6200
Service Organization.
Assistive Devices, Blindness, Information Services, Microcomputers, Rehabilitation, Visual Impairments.
Conferences, Publications, Referral, Seminars, Workshops.
Provides rehabilitation [for newly blind adults], computer access training, and recreational services.

33
Center for Applied Linguistics [CAL]
G. Richard Tucker, President
1118 22nd Street, NW
Washington, DC 20037
(202) 429-9292
Research and Development Center.
Applied Linguistics, English [Second Language], Information Services, Instructional Improvement, Research, Second Language Instruction, Refugees.
Bibliographies, Conferences, Evaluation, Guides, Libraries, Newsletters, Program Development, Publications, Technical Assistance, Training.
Operates the ERIC Clearinghouse on Languages and Linguistics, the Refugee Service Center, and part of the Center on Language Education and Research.

34
Center for Bilingual/Bicultural Education
Eugene E. Garcia, Director
Arizona State University
College of Education
Tempe, AZ 85287
(602) 965-7134
College or University Affiliate.
American Indians, Bilingual Education, English [Second Language], Mexican Americans, Multicultural Education, Research and Development.
Books, Consultation Programs, Newsletters, Seminars, Teacher Education, Technical Assistance, Workshops.
Conducts research and development activities in bilingual/bicultural education.

35
Center for Rural Education and Small Schools
Jerry Horn, Director
Fran Parmley, Assistant Director
124 Bluemont Hall
Kansas State University
Manhattan, KS 66506
(913) 532-5886
College or University Affiliate
Research and Development Center.
Advocacy, Delivery Systems, Information Dissemination, Research and Development Centers, Rural Education, Small Schools.
Conferences, Consultation Programs, Meetings, Newsletters, Publications, Seminars, Workshops.
Serves Kansas schools and educators in rural areas and others interested in rural issues.

36
Center for Social Policy and Practice in the Workplace
Sheila Akabas, Director
Columbia University School of Social Work
622 West 113th Street
New York, NY 10025
(212) 280-5173
College or University Affiliate, Research and Development Center.
Delivery Systems, Disability Management, Employees, Intervention, Mental Health, Rehabilitation, Research and Development Centers.
Bibliographies, Consultation Programs, Information Services, Newsletters, Publications, Seminars, Social Services, Technical Assistance, Workshops.
Conducts research, training and projects concerned with the design and delivery of social, mental health, and rehabilitation services for workers.

37
Center for Special Education Technology
Susan Elting, Project Director
1920 Association Drive
Reston, VA 22091
(703) 620-3660, 800-345-TECH (Hotline, TECH-TAPES)
Clearinghouse, Information-Resource-Instructional Materials Center.
Educational Technology, Information Services, Special Education, Technological Advancement.

Bibliographies, Conferences, Electronic Networks, Information Dissemination, Publications, Referral.
Collects and disseminates information about using technology in the education of handicapped children and youth.

38
Center for Vocational Personnel Preparation
Thomas O'Brien
Eleanor Bicanich
Reschini House
Indiana University of Pennsylvania
Indiana, PA 15705
(412) 357-4434
College or University Affiliate.
Disabilities, Disadvantaged, Inservice Teacher Education, Professional Development, Vocational Education Teachers.
Conferences, Consultation Programs, Newsletters, Seminars, Technical Assistance, Workshops.
Publishes the Mainstream, a newsletter for vocational education special needs, and conducts inservice activities within the state.

39
Chicano Studies Research Center (CSRC)
David Hayes-Bautista, Director
3121 Campbell Hall
University of California at Los Angeles
Los Angeles, CA 90024
(213) 825-2363
College or University Affiliate, Research and Development Center.
Interdisciplinary Approach, Mexican American Education, Mexican Americans, Research.
Bibliographies, Conferences, Newsletters, Publications, Resource Materials, Technical Assistance, Library.
Focuses on Latino social policies: Latino health policy, Latino educational policy and Latina womens policy.

40
Clearinghouse on Adult Education,
Office of Vocational and Adult Education
Karl O. Haigler, Director, Division of Adult Education
Patricia A. Lang, Education Program Specialist
Room 522, Reporters Building
400 Maryland Ave, SW
Washington, DC 20202-5515
(202) 732-2396
Clearinghouse, Federal Agency.
Adults, Adult Education, Adult Literacy, Clearinghouses, Federal Programs, Information Services, Limited English Speaking.
Bibliographies, Information Dissemination, Publications, Referral.
Links the adult education community with existing resources in adult education; includes special needs populations as a topical area.

41
Closing The Gap
Dolores Hagen, Publisher
Michael Gergen, Managing Editor
P.O. Box 68
Henderson, MN 56044
(612) 341-8299
Information-Resource-Instructional Materials Center, Publisher.
Disabilities, Information Services, Microcomputers, Publications, Referral, Resources, Rehabilitation, Special Education.
Bibliographies, Books, Consultation Programs, Directories, Newspapers, Seminars, Workshops.
Provides information on how microcomputer technology can be used to "close the gap" for persons with disabilities.

42
Council for Learning Disabilities (CLD)
Kirsten McBride, Executive Secretary
P.O. Box 40303
Overland Park, KS 66204
(913) 492-8755
Professional Association.
Exceptional Child Research, Learning Disabilities, Program Improvement, Special Education, Teacher Education Programs.
Conferences, Newsletters, Publications.
Works to improve teacher preparation programs and local special education programs and to resolve major research issues.

43
Council of Citizens with Low Vision (CCLV)
Elizabeth M. Lennon
1400 North Drake Road, #218
Kalamazoo, MI 49007
(616) 381-9566
Advocacy-Public Service.
Advocacy, Low Vision Aids, Outreach Programs, Partial Vision, Services, Visual Impairments.
Conferences, Consultation Programs, Meetings, Newsletters.

Serves persons with low vision, their families, and professionals throughout the United States and foreign countries.

44
Council of State Administrators of Vocational Rehabilitation (CSAVR)
Joseph H. Owens, Executive Director
1055 Thomas Jefferson Street, NW
Suite 401
Washington, DC 20007
(202) 638-4634
Professional Association.
Administrators, Agency Role, Disabilities, Rehabilitation Programs, State Agencies, Federal State Relationship, Vocational Rehabilitation.
Consultation Programs, Information Services, Meetings, Newsletters, Seminars, Technical Assistance.
Serves state rehabilitation agencies in the United States and Territories.

45
Council on Rehabilitation Education, Inc. (CORE)
Charline M. McGrath, Executive Director
185 North Wabash
Room 1617
Chicago, IL 60601
(312) 346-6027
Specialized Accrediting Agency.
Accrediting Agencies, Masters Programs, Rehabilitation Counseling.
Directories, Guides.
Accredits masters degree programs in rehabilitation counseling.

46
Cystic Fibrosis Foundation (CFF)
Robert K. Dresing, President
Suzanne Pattee, Consumer Affairs Coordinator
6931 Arlington Road
2nd Floor
Bethesda, MD 20814
(301) 951-4422
Foundation.
Cystic Fibrosis, Financial Support.
Conferences, Information Services, Publications, Meetings, Referral, Seminars.
Raises funds for research to find a cure or control for cystic fibrosis.

47
Deafpride, Inc.
Ann Champ-Wilson, Executive Director
Margaret Bibum, Deputy Director
2010 Rhode Island Avenue, NE
Washington, DC 20018
(202) 675-6700 (Voice and TTY)
Advocacy-Public Service.
Advocacy, Deafness, Deaf Interpreting, Family Life, Information Services, Outreach Programs, Referral, Sign Language.
Inservice Education, New Media, Newsletters, Technical Assistance, Workshops.
Serves individuals and agencies interested in working with deaf persons, their families, and organizations.

48
EAC-West (Evaluation Assistance Center, Western Region)
Jim Bransford, Director
Joann Starks, Project Coordinator
EAC-West, College of Education
University of New Mexico
Albuquerque, NM 87131
(800) 247-4269 (outside NM) or (505) 277-7281
College or University Affiliate, Educational Service Center.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Program Evaluation.
Consultation Programs, Newsletters, Seminars, Technical Assistance, Training, Workshops.
Provides training/technical assistance in the area of program evaluation and related issues for bilingual projects in its region.

49
ERIC Clearinghouse on Adult, Career, and Vocational Education
Susan Imel, Director
Judy Wagner, User Services Coordinator
The National Center for Research in Vocational Ed.
1960 Kenny Road
Columbus, OH 43210
(800) 848-4815 or (614) 486-3655 in AK, HI, OH
Clearinghouse.
Adult Education, Career Education, Clearinghouses, Databases, Educational Resources, Information Processing, Vocational Education.
Bibliographies, Information Services, Publications.
Identifies, acquires, selects, and processes documents and journal articles for the ERIC system that include special needs materials.

50
ERIC Clearinghouse on Handicapped and Gifted Children
Donald K. Erickson, Director
Jean Nazzaro, Director Marketing, Crystel Kautzburg, Info Specialist
1920 Association Drive
Reston, VA 22091
(703) 620-3660
Clearinghouse.
Clearinghouses, Databases, Disabilities, Educational Resources, Information Dissemination, Information Processing, Special Education, Gifted.
Bibliographies, Information Services, Newsletters, Publications.
Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

51
ERIC Clearinghouse on Languages and Linguistics
Charles Stansfield, Director
William Code, User Services Coordinator
1118 22nd Street, NW
Washington, DC 20037
(202) 429-9551
Clearinghouse.
Applied Linguistics, Clearinghouses, Databases, English (Second Language), Information Services, Languages, Linguistics, Refugee Education.
Bibliographies, Information Dissemination, Information Processing, Newsletters, Publications, Workshops.
Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

52
ERIC Clearinghouse on Rural Education and Small Schools (ERIC-CRESS)
Betty Rose D. Rios, Director
Amelita Hill
New Mexico State University
Dept. 3AP/Box 30001
Las Cruces, NM 88003-0001
(505) 646-2623
Clearinghouse.
Clearinghouses, Databases, Information Processing, Migrant Education, Minority Groups, Rural Education, Small Schools.
American Indian Education, Bibliographies, Information Services, Mexican American Education, Publications, Workshops.
Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

53
ERIC Clearinghouse on Urban Education
Institute for Urban and Minority Education
Erwin Flaxman, Director
Anane Olatunji, Assistant Director
Box 40, Teachers College, Columbia University
525 West 120th Street
New York, NY 10027
(212) 678-3433
Clearinghouse.
Clearinghouses, Databases, Disadvantaged, Ethnic Groups, Information Dissemination, Information Processing, Minority Groups, Urban Education.
Bibliographies, Information Services, Newsletters Publications.
Identifies, acquires, selects, and processes documents and journal articles for the ERIC system.

54
Extension Instruction and Materials Center
The University of Texas at Austin
Kathryn R. Allen, Director
Barbara E. Selke-Kern
P.O. Box 7218
Austin, TX 78713-7218
(512) 471-7716
College or University Affiliate, Information-Resource-Instructional Materials Center.
Bilingual Instructional Materials, Computer Assisted Instruction, Correspondence Study, Material Development, Vocational Education.
Guides, Instructional Materials, Manuals.
Develops instructional materials and offers independent learning courses to students and educators nationwide.

55
Far West Laboratory for Educational Research and Development (FWL)
William G. Spady, Executive Director
1855 Folsom Street
San Francisco, CA 94103
(415) 565-3000 /3125/3115
Regional Educational Laboratory.
High Risk Students, Minority Groups, Policy, Research and Development, Regional Laboratories, Rural Education, School Improvement.

Child Development, Conferences, Information Services, Meetings, Publications, Technical Assistance.
Includes projects serving high risk youth, minority groups, and rural education.

56
Fellendorf Associates, Inc. (FAI)
George W. Fellendorf, President
1300 Ruppert Road
Silver Spring, MD 20903
(301) 593-1636
Consulting Service.
Consultation Programs, Disabilities, Technical Assistance.
Publications.
Provides consulting services to state and local governments, business, and consumer organizations.

57
Foundation for Children with Learning Disabilities (FCLD)
Arlyn Gardner, Executive Director
Julie Gilligan, Director of Communications and Public Affairs
99 Park Avenue
New York, NY 10016
(212) 687-7211
Foundation.
Children, Financial Support, Grants, Learning Disabilities, Public Relations.
Guides, Periodicals, Resources.
Raises funds and gives grants for model programs assisting learning disabled children and increases public awareness.

58
Foundation for Exceptional Children
Robert L. Silber, Executive Director
1920 Association Drive
Reston, VA 22091
(703) 620-3660
Foundation.
Children, Educational Needs, Disabilities, Exceptional Persons, Gifted, Normalization (Handicapped).
Newsletters, Publications, Technical Assistance.
Works to ensure the educational, social, and personal rights of handicapped and gifted children.

59
George Washington University Medical Center Rehabilitation Research and Training Center of the Department of Psychiatry and Behavioral Sciences
David Reiss, Director
Donald W. Daw, Associate Director for Training
Suite 714, Ross Hall
2300 Eye Street, NW
Washington, DC 20037
(202) 994-3801
Rehabilitation Research and Training Center.
Attitudes, Disabilities, Families, Psychosocial Environment, Research and Development Centers, Research Utilization, Rehabilitation, Training.
Conferences, Information Services, Meetings, Newsletters, Nonprint Media, Publications, Referral, Technical Assistance, Workshops.
Conducts research on the psychosocial aspects affecting disabled persons.

60
Goodwill Industries of America, Inc. (GIA)
David M. Cooney, President and Chief Executive Officer
J. Michael Stephens, Director, Administrative Services
9200 Wisconsin Avenue,
Bethesda, MD 20814
(301) 530-6500
Nonprofit Membership Organization.
Disabilities, Job Placement, Job Training, Vocational Evaluation, Vocational Rehabilitation.
Conferences, Consulation Programs, Information Services, Meetings, Newsletters, Publications, Seminars, Technical Assistance, Workshops.
Offers leadership and services to autonomous members providing vocational evaluation, training, and employment and job placement services.

61
HEATH Resource Center (HEATH-Higher Education and Adult Training for People with Handicaps)
Rhona C. Hartman, Director
Ann Davie, Assistant Director
One Dupont Circle NW
Suite 800
Washington, DC 20036-1193
(202) 939-9320 or (800) 544-3284 Voice and TDD
Clearinghouse.
Accessibility for Disabled, Clearinghouses,

College Students, Disabilities, Information Dissemination, Postsecondary Education, Resources.
Consultation Services, Educational Opportunities, Libraries, Newsletters, Publications, Supported Employment, Technical Assistance.
Provides information on support services, current practices, and exemplary programs.

62
Helen Keller National Center for Deaf-Blind Youth and Adults
Stephen S. Barrett, Director
Miriam Domingo-Schmitt, Supervising Social Worker, Intake Coordinator
111 Middle Neck Road
Sands Point, NY 11050
(516) 944-8900 (Voice and TDD)
Rehabilitation Training Center.
Adults, Deaf Blind, Job Placement, Job Skills, Parent Participation, Professional Training, Rehabilitation Centers, Vocational Rehabilitation.
Consultation Programs, Publications, Seminars, Technical Assistance, Workshops.
Provides skilled support services and training opportunities so that deaf-blind persons can return to their communities with new skills.

63
Human Resources Center (HRC)
Edwin W. Martin
Amnon Tishler, Research Librarian, Research Library
I.U. Willets Road
Albertson, NY 11507
(516) 747-5400, Ext. 1254, Ext. 1255
Research and Training Center.
Job Placement, Job Training, Physical Disabilities, Rehabilitation, Severe Disabilities, Special Education, Vocational Rehabilitation.
Information Dissemination, Information Services, Publications, Research, Technical Assistance, Training.
Includes Abilities, Inc., Rehabilitation Services Division, Human Resources School, and the Research and Training Institute.

64
Independent Living Research Utilization (ILRU)
Marcus Fuhrer, Director
3233 Wesleyan #102
Houston, TX 77027
(713) 960-9961
Research and Training Center.
Disabilities, Independent Living, Physical Disabilities, Research, Training, Technical Assistance.
Conferences, Consultation Programs, Newsletters, Publications, Resource Materials, Technical Assistance, Training.
Serves as a national center for information, training, and technical assistance for independent living.

65
Information Development Corporation (IDC)
L. John Wachtel, President
360 St. Alban Court
Winston-Salem, NC 27104
(919) 760-3997
Information-Resource-Instructional Materials Center, Publisher.
Accessibility for Disabled, Building Design, Disabilities, Physical Mobility.
Catalogs, Guides, Publications.
Assists designers in making facilities and products accessible through publication of "THE GUIDE" and "THE SYSTEM".

66
Institute for Research on Teaching and Learning Skills
Charles A. Letteri, Director
536 Waterman Building
University of Vermont
Burlington, VT 05401
(802) 656-3356
Research and Development Center.
Adults, Children, Cognitive Processes, Educational Diagnosis, Learning Disabilities, Research and Development, Special Education.
Consultation Programs, Diagnostic Tests, Instructional Materials, Internships, Publications, Technical Assistance, Workshops.
Conducts research into cognitive factors associated with learning and personality problems of learners.

67
Intercultural Development Research Association (IDRA)
Jose A. Cardenas, Executive Director
5835 Callaghan Road
Suite 350
San Antonio, TX 78228
(512) 684-8180
Research and Development Center.

Bilingual Education, Disadvantaged Youth, Educationally Disadvantaged, Equal Education, Minority Group Children, Research and Development.
Bibliographies, Consultation Programs, Evaluation, Information Services, Newsletters, Publications, Seminars, Technical Assistance, Workshops.
Serves school districts and educational institutions throughout the United States.

68
Interface Network, Inc.
Esther Puentes, President
7080 S.W. Fir Loop
Suite 200
Portland, OR 97223
(503) 684-0514
Educational Service Center.
Bilingual Education, Education Service Centers, Limited English Speaking, Migrant Education, Minority Groups, Networks.
Conferences, Consultation Programs, Curriculum Development, Information Services, Research, Technical Assistance, Training, Workshops.
Operates the Interface Education Network (Title VII) to serve minority language groups and the Western Stream Migrant Educ. Program Dev. Center.

69
International Center for Industry, Labor and Rehabilitation
Kenneth Mitchell, Director
P.O. Box 714
Dublin, OH 43017
(614) 459-3030
Rehabilitation Research and Training Center.
Disabilities, Disability Management, Education Work Relationship, Research and Development, Training, Vocational Rehabilitation.
Conferences, Consultation Programs, Publications, Seminars, Technical Assistance, Workshops.
Provides education, training, and research linkages among industry, rehabilitation, special education, and community health care.

70
International Communications Limited
Brenda Monene, Director
P.O. Box 81
Fayville, MA 01745
(617) 620-1777 (Voice and TDD)
Network.
Deafness, Electronic Networks, Hearing Impairments, Telecommunications.
Consultation Programs, Research, Technical Assistance.
Administers DCI Deafnet, an electronic network for the hearing impaired and organizations working with them; also administers ICL mail.

71
International Council for Computers in Education (ICCE)
David Moursund, CEO
University of Oregon
1787 Agate Street
Eugene, OR 97403-1923
(503) 686-4414
Professional Association.
Computers, Computer Software, Educational Innovation, Educational Technology, LOGO, Teachers.
Periodicals, Publications, Electronic Mail, International organizations.
Includes four special interest groups for educators.

72
International Reading Association (IRA)
Ronald Mitchell, Executive Director
Ronald Du Bois, Public Information Associate
800 Barksdale Road
P.O. Box 8139
Newark, DE 19714-8139
(302) 731-1600
Professional Association.
International Organization, Literacy, Reading, Reading Instruction.
Conferences, Information Services, Meetings, Professional Development, Publications, Research and Development, Seminars, Workshops.
Works to improve knowledge of the reading process, improve reading instruction, develop and promote the reading habit, and promote worldwide literacy.

73
Job Accommodation Network (JAN)
Barbara Judy, Manager
West Virginia University
P.O. Box 6122
Morgantown, WV 26506-6122
(800) 526-7234 (outside WV) (800) 526-4698 (in WV)
Consulting Service, Information-Resource-Instructional Materials Center.
Consultation Programs, Disabilities, Employment Opportunities, Information Services, Job Accommodation, Networks, Vocational Adjustment.
Newsletters, Publications, Referral.

Provides individualized accommodation solutions that might be utilized to hire, retain, or promote disabled persons within the work setting.

74
Job Opportunities for the Blind (JOB)
Lorraine Rovig, Director
1800 Johnson Street
Baltimore, MD 21230
(301) 659-9314
Advocacy-Public Service.
Blindness, Deaf Blind, Employer Attitudes, Employment Opportunities, Job Applicants, Referral, Volunteers.
Seminars, Workshops.
Offers listing and referral service for blind job applicants; is operated by the National Federation of the Blind and U.S. Dept. of Labor.

75
LINC Resources, Inc.
Victor E. Fuchs, President
Chuck Lynd, Director, Information Services
3857 North High Street
Columbus, OH 43214
(614) 263-5462, (800) 772-7372
Clearinghouse.
Clearinghouses, Courseware, Educational Media, Information Dissemination, Information Services, Marketing, Microcomputers, Special Education.
Directories, Newsletters, Publications.
Assists others to market educational products; provides a wide range of information services on special education, including software.

76
Literacy Volunteers of America, Inc. (LVA)
Jinx Crouch, Executive Director
Beverly Miller
5795 Widewaters Parkway
Syracuse, NY 13214
(315) 445-8000
Advocacy-Public Service, Network.
Adult Literacy, English (Second Language), Functional Literacy, Illiteracy, Limited English Speaking, Literacy Education, Voluntary Agencies.
Bibliographies, Consultation Programs, Instructional Materials, Meetings, Newsletters, Publications, Technical Assistance, Workshops.
Serves adult illiterates and persons who speak English as a second language.

77
Mainstream, Inc.
Lawrence C. Pencak, Executive Director
Fritz Rumpel, Editor
1030 15th Street, NW
Washington, DC 20005
(202) 898-1400 (Voice and TDD)
Information-Resource-Instructional Materials Center.
Compliance (Legal), Disabilities, Employment Opportunities, Information Dissemination, Information Services, Job Placement.
Conferences, Newsletters, Publications.
Serves as an information center and operates Link, a job placement program, in Washington, DC, and Dallas.

78
Materials Development Center (MDC)
Ronald R. Fry, Director
University of Wisconsin - Stout
Menomonie, WI 54751
(715) 232-1342
College or University Affiliate, Information-Resource-Instructional Materials Center.
Job Placement, Material Development, Vocational Adjustment, Vocational Evaluation, Vocational Rehabilitation.
Information Dissemination, Information Services, Publications, Technical Assistance.
Serves vocational rehabilitation practitioners and educators throughout the United States.

79
Mid-Atlantic Center for Race Equity
Sheryl Denbo, Director
The American University
5010 Wisconsin Avenue, NW, Suite 310
Washington, DC 20016
(202) 885-8517
College or University Affiliate, Information, Resource-Instructional Materials Center.
Black Students, Civil Rights, Educational Quality, Equal Education, Minority Groups.
Consultation Programs, Conferences, Information Services, Meetings, Publications, Research and Development, Technical Assistance, Workshops.
Addresses educational equity in school systems for black children by serving public school systems and parents.

80
Mid-Continent Regional Educational Laboratory (McREL)
Larry Hutchins, Executive Director
JoSue Whisler, Director of Communications and Services
Suite 201
12500 East Iliff
Aurora, CO 80014
(303) 337-0990
4709 Belleview Avenue
Kansas City, MO 64112
(816) 756-2401
Regional Educational Laboratory.
Cognitive Processes, High Risk Students, Networks, Planning, Regional Laboratories, Rural Education, School Improvement, Urban Education.
Change Support, Conferences, Information Services, Publications, Technical Assistance, Training.
Includes projects that address at risk youth and operation of rural, urban, and sex equity networks.

81
Midwest National Origin Desegregation Assistance Center
Adrian Chan, Director
School of Education, Shepard House
University of Wisconsin-Milwaukee
Milwaukee, WI 53211
(414) 963-5663
College or University Affiliate, Federally Funded Program - Title IV Civil Rights Act.
Civil Rights, English (Second Language), Limited English Speaking, Equal Education.
Conferences, Consultation Programs, Referral, Meetings, Seminars, Technical Assistance, Workshops.
Provides technical assistance to school districts with national origin minority students in its 10-state service area.

82
Missouri LINC
University of Missouri-Columbia
Lynda West, Director
609 Maryland Avenue
Columbia, MO 65211
(314) 882-2733
College or University Affiliate, Information-Resource-Instructional Materials Center.
Disabilities, Information Services, Postsecondary Education, Secondary Education, Special Education, Vocational Education.
Conferences, Consultation Programs, Electronic Networks, Inservice Teacher Education, Newsletters, Publications, Research, Workshops.
Provides resources, information, and technical assistance to Missouri educators working with vocational special needs students.

83
Mountain States Multifunctional Resource Center
Karen Swisher, Director
Arizona State University
AMR, Room 362
Tempe, AZ 85287
(602) 965-5688
Information-Resource-Instructional Materials Center.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Minority Groups, Regional Programs.
Consultation Programs, Technical Assistance, Training, Workshops.
Provides training and technical assistance to Title VII projects in its region.

84
Multifunctional Resource Center/Northern California
Sau-Lim Tsang, Director
Frances Morales, Training Coordinator
310 Eighth Street
Suite 301
Oakland, CA 94607
(415) 834-9458
Information-Resource-Instructional Materials Center.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Minority Groups.
Conferences, Consultation Programs, Information Services, Newsletters, Referral, Research and Development, Technical Assistance, Workshops.
Provides training and technical assistance to school personnel working with language minority students.

85
Muscular Dystrophy Association (MDA)
Robert Ross, Vice President and Executive Director
810 7th Avenue
New York, NY 10019
(212) 586-0808
Voluntary Health Agency.
Clinical Diagnosis, Community Services, Grants, Muscular Dystrophy, Public Support,

Rehabilitation, Voluntary Agencies.
Conferences, Meetings.
Fosters research and patient care as a voluntary health agency.

86
National Adult Education Clearinghouse
Frances M. Spinelli
Center for Continuing Education
Montclair State College
Upper Montclair, NJ 07043
(201) 893-4353
Clearinghouse, College or University Affiliate.
Adult Education, Clearinghouses, Continuing Education, Information Dissemination, Information Services, Libraries, Referral.
Consultation Programs, Newsletters, Technical Assistance.
Disseminates up-to-date information on adult and continuing education and facilitates networking.

87
National Alliance for the Mentally Ill
Laurie M. Flynn, Executive Director
Jim Havel, Director of Government Relations
1901 N. Fort Myer Drive
Suite 500
Arlington, VA 22209
(703) 524-7600
Advocacy-Public Service, Network.
Advocacy, Family Involvement, Mental Disorders, Networks, Self Help Programs, Voluntary Agencies.
Conferences, Information Services, Meetings, Newsletters, Publications, Referral, Seminars, Technical Assistance, Workshops.
Serves as an advocacy and support network for consumers of mental health services and their families; includes 750 U.S. affiliates.

88
National Alliance of Business (NAB)
William H. Kolberg, President
Steven J. Golightly
1015 15th Street, NW
Washington, DC 20005
(202) 289-2910
Clearinghouse.
Business, Clearinghouses, Economically Disadvantaged, Employment Opportunities, Job Training, Unemployment, Youth Employment.
Conferences, Consultation Programs, Databases, Information Services, Newsletters, Periodicals, School Business Relationship, Seminars.
Encourages private business to provide jobs and training for economically disadvantaged persons

89
National Association for Bilingual Education (NABE)
Joseph W. Beard, National Administrator
Carolyn Riddick, Office Manager
1201 16th Street, NW
Suite 407
Washington, DC 20010
(202) 822-7870
Professional Association.
Bilingual Education, Preschool Education, Elementary Secondary Education.
Conferences, Newsletters, Periodicals, Publications.
Addresses the educational needs of language-minority populations; has a vocational education special interest group.

90
National Association for Hearing and Speech Action (NAHSA)
Russell L. Malone
10801 Rockville Pike
Rockville, MD 20852
(301) 897-8682
Advocacy-Public Service.
Advocacy, Communication Disorders, Deafness, Hearing Impairments, Information Services, Language Handicaps, Speech Handicaps.
Lobbying, Meetings, Newsletters, Publications, Workshops.
Advocates the rights of persons with hearing, speech, and language problems.

91
National Association for Industry-Education Cooperation (NAIEC)
Donald Clark, President and Chief Executive Officer
235 Hendricks Blvd.
Buffalo, NY 14226
(716) 834-7047
Clearinghouse, Professional Association.
Agency Cooperation, Clearinghouses, Education Work Relationship, Employment Potential, Information Services, School Business Relationship.
Conferences, Consultation Programs, Meetings, Newsletters, Publications, Referral, Research and Development, Technical Assistance, Workshops.
Fosters industry-education joint efforts in school improvement and education's role in economic development at the local and state levels.

92
National Association for Visually Handicapped (NAVH)
Lorraine Marchi, Executive Director
22 West 21st Street, Sixth Floor
New York, NY 10010
(212) 889-3141
Clearinghouse, Information-Resource-Instructional Materials Center.
Counseling Services, Information Dissemination, Mobility, Outreach Programs, Partial Vision, Visual Impairments.
Community Information Services, Discussion Groups, International Organizations, Newsletters, Publications, Referral, Resource Materials.
Provides counseling, guidance, information, and referral services to partially sighted (not blind) persons of all ages.

93
National Association of Federal Education Program Administrators (NAFEPA)
Stanley J. McFarland, Executive Director
1801 North Moore Street
Arlington, VA 22209
(703) 528-0700
Professional Association.
Educational Administration, Educational Finance, Educational Policy, Federal Programs, Special Education, State Aid, State Federal Aid.
Consultation Programs, Meetings, Publications, Seminars, Workshops.
Serves federal education program administrators in public and nonpublic schools, intermediate school districts, and state departments of education.

94
National Association of Private Schools for Exceptional Children (NAPSEC)
Susan B. Nelson, Executive Director
1625 Eye Street, NW
Suite 506
Washington, DC 20006
(202) 223-2192
Coalition-Cooperative-Consortium.
Disabilities, Exceptional Persons, Lobbying, Private Schools, Special Education.
Directories, Information Services, Newsletters, Publications.
Promotes cooperation and information sharing among members and provides an information service for parents of exceptional children.

95
National Association of Rehabilitation Facilities (NARF)
John A. Doyle, Executive Director
P.O. Box 17675
Washington, DC 20041
(703) 556-8848
Trade Association.
Disabilities, Employment Opportunities, Facilities, Job Placement, National Programs, Rehabilitation, Vocational Rehabilitation.
Conferences, Information Services, Journals, Meetings, Publications, Newsletters, Seminars.
Represents the interests of facilities serving the needs of disabled persons.

96
National Association of State Directors of Special Education (NASDSE)
William V. Schipper, Executive Director
2021 K Street, NW
Suite 315
Washington, DC 20006
(202) 296-1800
Professional Association.
Administrators, Compliance (Legal), Educational Administration, Electronic Networks, Special Education, State Departments of Education.
Meetings, Newsletters, Publications, Seminars, Training, Workshops.
Administers SpecialNet, an electronic communication network, and sponsors COUNTERPOINT, a news publication for educational improvement.

97
National Association of the Deaf (NAD)
Gary W. Olsen, Executive Director
814 Thayer Avenue
Silver Spring, MD 20910
(301) 587-1788
Advocacy-Public Service, Citizen-Parent Association.
Advocacy, Civil Rights, Deafness, Educational Opportunities, Equal Opportunities (Jobs), Legal Aid, Manual Communication, Referral, Social Action.
Information Dissemination, Meetings, Publications, Research, Textbooks.
Protects the civil rights of deaf persons through its legal defense fund.

98
National Association of Vocational Education Special Needs Personnel (NAVESNP)
W. W. Horsely
3318 Denver Street
Kansas City, MO 61428
(816) 474-8639
Professional Association.
Disabilities, Postsecondary Education, Secondary Education, Special Education, Special Education Teachers, Vocational Education.
Meetings, Newsletters, Publications.
Serves as a unifying association for personnel interested in or responsible for programs for special needs vocational education.

99
National AudioVisual Center
R. Kevin Flood, Director
Reference Staff
8700 Edgeworth Drive
Capitol Heights, MD 20743-3701
(301) 763-1896
Federal Agency.
Audiovisual Aids, Federal Programs, Sales.
Catalogs, Information Services.
Sells audiovisual materials produced by federal agencies primarily to educational institutions.

100
National Braille Association, Inc. (NBA)
Bettye Krolick, President
Angela Coffaro
1290 University Avenue
Rochester, NY 14607
(716) 473-0900
Information-Resource-Instructional Materials Center.
Blindness, Braille, Clearinghouses, Information Dissemination, Material Development, Reading Materials, Visual Impairments.
Catalogs, Instructional Materials, Meetings, Publications, Seminars, Workshops.
Provides information to individuals interested in the production and distribution of braille, large type, and tape-recorded reading materials.

101
National Center for Research in Vocational Education
Ray D. Ryan, Executive Director
Program Information Office
The Ohio State University
1960 Kenny Road
Columbus, OH 43210
(800) 848-4815 (614) 486-3655 in AK, HI, OH
College or University Affiliate, Research and Development Center.
Disabilities, Disadvantaged, English (Second Language), Research and Development Centers, Vocational Education.
Conferences, Curriculum Development, Information Services, Publications, Technical Assistance, Training, Workshops.
Includes research and development projects that address special needs populations and houses the Vocational Education Special Needs Exchange.

102
National Center for Urban Ethnic Affairs (NCUEA)
John A. Kromkowski, President
P.O. Box 20
Cardinal Station
Washington, DC 20064
(202) 232-3600 - 635-5128
Advocacy-Public Service.
Advocacy, Cultural Differences, Economically Disadvantaged, Ethnic Groups, Neighborhood Improvement, Urban Improvement.
Conferences, Newsletters, Publications, Resource Materials, Technical Assistance, Workshops.
Serves neglected ethnic populations of older industrial cities.

103
National Child Labor Committee (NCLC)
Jeffrey F. Newman, Executive Director
Margo Hirsch, Assistant Director
1501 Broadway
Room 1111
New York, NY 10036
(212) 840-1801
Advocacy-Public Service.
Advocacy, Cooperative Education, Educational Opportunities, Job Training, Migrant Education, Youth Employment, Youth Opportunities.
Conferences, Consultation Programs, National Organizations, Newsletters, Publications, Seminars, Technical Assistance.
Improves and expands education, training, and job opportunities nationwide for youth, including teen-age parents.

104
National Clearinghouse for Bilingual Education
Enrique Cubillos, Director
Harpreet Sandhu, Assistant Director

COMSIS Corporation
11501 Georgia Ave., Suite 102
Wheaton, MD 20902
(301) 933-9211; (800) 647-0123
Clearinghouse.
Bilingual Education, Clearinghouses, Databases, English (Second Language), Information Processing, Information Services, Referral, Regional Programs.
Conferences, Electronic Networks, Newsletters, Publications,.
Produces Bilingual Education Bibliographic Abstracts (BEBA) database, an electronic communications network.

105
National Coalition of Title I Chapter 1 Parents
Robert Witherspoon, Director
1314 14th Street, NW
Suite #6
Washington, DC 20005
(202) 483-8822
Advocacy-Public Service, Citizen-Parent Association.
Advocacy, Community Involvement, Educationally Disadvantaged, Information Dissemination, Parent Participation, Parent School Relationship.
Conferences, Consultation Programs, Meetings, Newsletters, Publications, Seminars, Technical Assistance, Training, Workshops.
Serves as an advocate for Ch 1 and helps parents become actively involved in education of their children.

106
National Council of Educational Opportunity Associations (NCEOA)
Arnold L. Mitchem, Executive Director
Maureen Hoyler, Deputy Director
1126 16th Street, NW
Room 200
Washington, DC 20036
(202) 775-0863
Advocacy-Public Service, Professional Association.
Disadvantaged, Educational Opportunities, Equal Education, Minority Groups, Postsecondary Education.
Consultation Programs, Meetings, Newsletters, Publications, Research, Seminars, Workshops.
Serves disadvantaged students throughout the United States.

107
National Council of La Raza
Raul Yzaguirre, Council President and Chief Executive Officer
Emily McKay, Executive Vice President
20 F Street, NW
Washington, DC 20001
(202) 628-9600
Advocacy-Public Service, Network.
Advocacy, Civil Rights, Community Development, Hispanic Americans, Networks, Public Policy.
Conferences, Information Services, Newsletters, Publications, Research, Technical Assistance.
Improves opportunities for Americans of Hispanic descent; has a formal affiliate network and networks in education and policy analysis.

108
National Data Bank for Disabled Student Services
University of Maryland
William R. Scales, Director of Disabled Student Services
Room 0126,
Shoemaker Building
College Park, MD 20742
(301) 454-6460
Database, Network.
Databases, Disabilities, Postsecondary Education, Student Personnel Services, Surveys.
Consultation Programs, Information Services, Referral.
Gathers demographic data on disabled student services from institutions participating in an annual survey.

109
National Down Syndrome Congress
Diane M. Crutcher, Executive Director
1800 Dempster Street
Park Ridge, IL 60068-1146
(312) 823-7550 (IL); (800) 232-NDSC (outside IL)
Citizen-Parent Association, Network.
Advocacy, Down Syndrome, Information Dissemination, Parent Participation.
Conferences, Consultation Programs, Meetings, Newsletters, Publications, Referral, Seminars, Workshops.
Includes 500 local resource networking members in the United States and contacts in foreign countries.

110
National Easter Seal Society
John Garrison, Chief Executive Director
Jan Bakker, Program Analyst
2023 West Ogden Avenue
Chicago, IL 60612
(312) 243-8400; (312) 243-8880 (TDD)
Network.
Disabilities, Financial Support, Networks, Rehabilitation, Research, Voluntary Agencies.
Publications, Newsletters.
Serves as national headquarters of affiliates that provide a variety of disability-related services.

111
National Federation of the Blind (NFB)
Kenneth Jernigan, President
1800 Johnson Street
Baltimore, MD 21230
(301) 659-9314
Advocacy, Public Service, Coalition, Consortium, Cooperative.
Adjustment to Environment, Advocacy, Blindness, Civil Rights Legislation, Employment Opportunities, Consultation Programs, Information Services, Meetings, Periodicals, Referral, Seminars.
Seeks the complete integration of the blind into society on a basis of equality; includes state and local chapters.

112
National Hispanic Center for Advanced Studies and Policy Analysis (NHC)
B. Roberto Cruz, President
255 East 14th Street
Oakland, CA 94606
(415) 451-0511
College or University Affiliate, Research and Development Center.
Bilingual Education, Higher Education, Hispanic American Culture, Hispanic Americans, Public Policy, Spanish Speaking, Research and Development.
Consultation Programs, Newsletters, Publications, Technical Assistance.
Serves local education agencies and students seeking higher education in California; is affiliated with the National Hispanic University.

113
National Information Center for Educational Media (NICEM)
John Bower, Managing Editor
P.O. Box 40130
Albuquerque, NM 87196
(505) 265-3591
Clearinghouse, Publisher.
Clearinghouses, Databases, Educational Media, Indexes, Instructional Materials, Nonprint Media, Bibliographies, Information Services, Publications.
Publishes resource locater files in print form and electronically; covers nonprint materials in the NICEM database, which is available online.

114
National Information Center for Handicapped Children and Youth (NICHCY)
Dee John, Director
Carol Rewers, Information Services Manager
P.O. Box 1492
Washington, DC 20013
(703) 522-3332 (Voice and TDD)
Information-Resource-Instructional Materials Center.
Information Services, Referral, Special Health Problems, Special Education, Youth.
Bibliographies, Directories, National Organizations, Newsletters.
Provides information, resources, and referrals to parents and teachers of handicapped children and youth.

115
National Information Center on Deafness (NICD)
Loraine DiPietro, Director
Arlynn Joffe or David Wolfe
800 Florida Avenue, NE
Washington, DC 20002
(202) 651-5051 ; (202) 651-5052 (TDD)
Clearinghouse, College or University Affiliate.
Deafness, Elementary Secondary Education, Hearing Impairments, Information Dissemination, Postsecondary Education, Networks, Referral, Information Systems, Publications.
Coordinates and disseminates information on all aspects of deafness and related areas of interest; is affiliated with Gallaudet University.

116
National Library Service for the Blind and Physically Handicapped
Hylda Kamisar
Library of Congress
1291 Taylor Street, NW
Washington, DC 20542
(202) 287-5100
Library, Network.
Audiodisc Recordings, Audiotape Recordings, Blindness, Braille, Nonprint Media, Partial

Vision, Visual Impairments.
Information Services, Library Materials, Newsletters, Publications, Reading Materials, Research, Talking Books.
Produces and distributes materials through a network of regional and local libraries.

117
National Mental Health Association
Preston Garrison, Executive Director
Bonnie O'Neill, Manager, Communications
1021 Prince Street
Alexandria, VA 22314-2971
(703) 684-7722
Advocacy-Public Service; Information-Resource-Instructional Materials Center.
Advocacy, Community Services, Information Dissemination, Information Services, Legislation, Mental Health, Networks, Volunteers.
Conferences, Films, Meetings, Newsletters, Publications, Technical Assistance.
Serves mental health consumers and their families, schools, libraries, and the general public; has 600 affiliates.

118
National Rehabilitation Association (NRA)
Judy Harris, Program Manager
633 S. Washington Street
Alexandria, VA 22314
(703) 836-0850
Advocacy-Public Service, Professional Association.
Advocacy, Disabilities, Legislation, Networks, Rehabilitation, Services, Vocational Rehabilitation.
Conferences, Meetings, Newsletters, Periodicals, Publications, Seminars, Training, Workshops.
Advocates the removal of attitudinal, and legal barriers; offers programs for disabled persons and support for professionals.

119
National Rehabilitation Information Center Inc. (NARIC)
Susan M. Flowers, Director
4407 8th Street, NE
The Catholic University of America
Washington, DC 20017
(202) 635-5826 (Voice and TDD) (800) 346-2742
College or University Affiliate, Library.
Databases, Disabilities, Equipment, Information Dissemination, Information Services, Rehabilitation, Research Libraries.
Bibliographies, Referrals, Resource Materials, Research Reports.
Houses REHABDATA a database of print and audiovisual materials.

120
National Resource Center for Paraprofessionals in Special Education (NRC)
Anna Lou Pickett, Director
33 West 42nd Street
New York, NY 10036
(212) 840-1278
College or University Affiliate, Information-Resource-Instructional Materials Center.
Employment, Material Development, Professional Personnel, Special Education.
Information Services, Newsletters, Publications, Technical Assistance, Workshops.
Promotes an increase in the use of trained paraprofessionals in special education.

121
National Rural Development Institute
Doris Helge, Director
Rosalee Lewis, Resource Coordinator
359 Miller Hall
Western Washington University
Bellingham, WA 98225
(206) 676-3576
Clearinghouse, College or University Affiliate.
Consortia, Information Services, Research Projects, Rural Education, Small Schools, Special Education, Teacher Education.
Bibliographies, Conferences, Electronic Networks, Meetings, Newsletters, Publications, Seminars.
Enhances and promotes the development of rural and small schools and provides a service for rural handicapped individuals.

122
National Technical Institute for the Deaf at Rochester Institute of Technology (NTID at RIT)
William E. Castle, Director
Judy Finch
One Lomb Memorial Drive
P.O. Box 9887
Rochester, NY 14623-0887
(716) 475-6400 (Voice); (716) 475-2181 (TDD)
College or University Affiliate.
College Students, Deafness, Hearing Impairments, Higher Education.
Newsletters, Publications, Seminars, Workshops.
Provides higher education for hearing-impaired young adults.

123
National Technology Center (NTC)
American Foundation for the Blind, Inc.
William F. Gallagher, Executive Director
Elliot M. Schreier, Director of NTC
15 West 16th Street
New York, NY 10011
(212) 620-2080
Information-Resource-Instructional Materials Center, Research and Development Center.
Assistive Devices, Blindness, Databases, Evaluation, Information Services, Research and Development, Visual Impairments.
Consultation Programs, Referral, Research Reports, Technical Assistance.
Provides a resource for blind and visually impaired persons, service providers, employers, researchers, and developers of aids and devices.

124
New York Multifunctional Resource Center
Jose Vasquez, Project Director
Hunter College
695 Park Avenue, Box 367
New York, NY 10021
(212) 772-4767
College or University Affiliate, Educational Service Center.
Adult Literacy, Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Minority Groups.
Consultation, Programs, Information Services, Referral, Technical Assistance, Training, Workshops.
Gathers information on bilingual adult education and provides services related to all minority language groups in New York State.

125
North Central Regional Educational Laboratory (NCREL)
Jane H. Arends, Executive Director
295 Emroy Avenue
Elmhurst, IL 60126
(312) 941-7677
Regional Educational Laboratory.
Cognitive Processes, High Risk Students, Networks, Regional Laboratories, Research and Development, School Improvement, Small Schools, Urban Education.
Conferences, Information Services, Meetings Publications, Technical Assistance.
Includes projects in small, rural schools and operating a network for urban education.

126
Northwest Regional Educational Laboratory (NWREL)
Robert R. Rath, Executive Director
Jerry Kirkpatrick
101 S.W. Main Street
Suite 500
Portland, OR 97204
(503) 275-9500
Regional Educational Laboratory.
Desegration, Equity, Educational Improvement, Educational Technology, Regional Laboratories, Research and Development, Rural Education.
Conferences, Education Work Relationship, Information Services, Networks, Publications, Technical Assistance, Workshops.
Includes projects serving special needs populations and operates a rural education network.

127
Organization for Use of the Telephone Inc. (OUT)
David Saks, Director
Post Office Box 175
Owings Mills, MD 21117-0175
(301) 655-1827
Advocacy-Public Service.
Advocacy, Hearing Impairments, Information Services, Referral, Telephone Communication Systems, Telephone Usage Instruction.
Brochures, Newsletters, Technical Assistance.
Works to make the telephone an accessible instrument of communication to those who are "phone deaf".

128
Partners in Publishing (PIP)
P. M. Fielding, Editor
Box 50347
Tulsa, OK 74103
(918) 584-5906
Publisher.
Adults, Information Dissemination, Learning Disabilities, Material Development, Secondary Education, Postsecondary Education, Youth.
Consultation Programs, Directories, Newsletters.
Produces materials for learning-disabled youth and adults at secondary and postsecondary levels.

129
PEERS Regional Network
Human Resources Center
Robert J. Rosati, Director
I.U. Willets Road
Albertson, NY 11507
(516) 747-5400, Ext. 1179

Network, Research and Development Center, Vocational Rehabilitation.
Adoption (Ideas), Disabilities, Innovation, Networks, Rehabilitation, Resources, School Work Relationship, Validated Programs.
Conferences, Consultation Programs, Newsletters, Publications, Research and Development, Technical Assistance.
Validates exemplary programs in education and rehabilitation and serves as a resource for service providers in RSA Region II.

130
President's Committee on Employment of the Handicapped (PCEH)
Harold Russell, Chairman
1111 20th Street, NW, Room 636
Washington, DC 20036
(202) 653-5044
Committee.
Advocacy, Committees, Disabilities, Employment Opportunities, Equal Opportunities (Jobs).
Meetings, Publications.
Develops and recommends ways to improve job opportunities for handicapped persons; has 12 subcommittees.

131
Project B.E.A.M.
Robert Underwood, Director
UO6 Station
Mangilao, Guam 96923
(671) 734-4113
College-University Affiliate, Information-Resource-Instructional Materials Center.
Bilingual Education, Consultation Programs, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.
Information Services, Newsletters, Technical Assistance, Training, Workshops.
Provides training and technical assistance to local education agencies, institutions of higher education, and state educational agencies.

132
Promote Real Independence for the Disabled and Elderly (PRIDE Foundation)
Evelyn S. Kennedy, Executive Director
71 Plaza Court
Groton, CT 06340
(203) 445-1448
Foundation.
Adaptive Behavior of Disabled, Older Adults, Deinstitutionalization of Disabled, Physical Disabilities, Self Care Skills.
Consultation Programs, Demonstration Programs, Publications, Seminars, Technical Assistance, Workshops.
Increases independence of handicapped and elderly persons through solutions to home management and special clothing needs.

133
PsycINFO,
American Psychological Association
Lois Granick, Executive Director, PsycINFO
Carolyn Gosling, Manager, User Services
1400 N. Uhle Street
Arlington, VA 22201
(703) 247-7829, (800) 336-4980
Professional Association, Publisher.
Databases, Disabilities, Information Services, Psychology, Psychopathology.
Indexes, Online Searching, Publications.
Produces PsycINFO database and publishes Psychological Abstracts and other indexes.

134
Readi-Data
David Vandergoot
David Shafer
Human Resources Center
121 I.U Willets Road
Albertson, NY 11507-1523
(516) 747-5908
Rehabilitation Information Center.
Databases, Information Services, Rehabilitation, Rehabilitation Engineering.
Provides a multiple database search service for rehabilitation information.

135
Recording for the Blind, Incorporated (RFB)
Stuart Carothers, Executive Director
Pamela Wilkison, Coordinator of Borrower Information
20 Roszel Road
Princeton, NJ 08540
(609) 452-0606 , (800) 221-4792(93)
Library, Recording Service.
Audiotape Cassettes, Blindness, Networks, Perceptual Handicaps, Physical Disabilities, Textbooks, Visual Impairments, Volunteers.
Catalogs, International Organizations, Newsletters.
Provides educational books on a free loan basis to certified visually, physically, and perceptually handicapped persons.

136
Regional Multifunctional Resource Center for Bilingual Education (BEMRC-SA 13)
Cesar D. Cruz, Director
Carmen M. Martinez
Metropolitan University
P.O. Box 21150
Puerto Rico 00928
(809) 766-1717, Ext 558
College or University Affiliate, Information-Resource-Instructional Materials Center.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.
Conferences, Consultation Programs, Information Services, Seminars, Technical Assistance, Training, Workshops.
Increases the capability of bilingual education projects providing services to students of limited proficiency in Spanish and English.

137
Regional Multifunctional Resource Center, (MRC), Area 14
Lois M. Fisui, Director
Sharon-Cheng Kempton
1164 Bishop Street
Suite 1409
Honolulu, HI 96813
(808) 537-6331
Consulting Service, Information-Resource-Instructional Materials Center, Network.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking.
Consultation Programs, Information Services, Meetings, Referral, Seminars, Technical Assistance, Training, Workshops.
Provides technical assistance to schools under Title VIII, Bilingual-Education (as a component of the Northwest Regional Educational Laboratory).

138
Regional Rehabilitation Exchange, (RRX) Southwest Educational Development Laboratory
John Westbrook, Project Director
Linda Harris, Administrative Secretary
211 East 7th Street
Austin, TX 78701
(512) 476-6861, Ext 230 (VOICE) or 304 (TDD)
Network, Research and Development Center.
Adoption (Ideas), Disabilities, Independent Living Services, Innovation, Networks, Rehabilitation, Resources, Validated Programs.
Conferences, Consultation, Electronic Networks, Information Services, Meetings, Publications, Technical Assistance, Workshops.
Identifies exemplary programs and provides technical assistance resources for adoption in ED Region VI.

139
Regional Rehabilitation Network (RRN)
Thomas E. Backer, Project Director
Dann Grant, Project Coordinator
1849 Sawtelle Boulevard
Suite 102
Los Angeles, CA 90025
(213) 479-3028
Network.
Adoption (Ideas), Computer Oriented Programs, Disabilities, Education Work Relationship, Innovation, Networks, Rehabilitation.
Conferences, Consultation, Information Services, Meetings, Publications, Referral, Research, Seminars, Technical Assistance, Workshops.
Identifies, validates, and promotes the adoption of worthwhile innovations in ED Region IX rehabilitation organizations.

140
Rehabilitation Information Round Table (RIR)
American Physical Therapy Association
Phyllis Quinn, Coordinator
1111 North Fairfax Street
Alexandria, VA 22314
(703) 684-2782
Network.
Disabilities, Information Dissemination, Networks, Rehabilitation, Referral, Resources.
Meetings, Newsletters.
Facilitates the sharing of information about handicapping conditions among members.

141
Research and Training Center for Rehabilitation of Elderly Disabled Individuals,
University of Pennsylvania
Stanley J. Brody, Director
Virginia J. Smith
Department of Physical Medicine and Rehabilitation
2011NEB, 420 Service Drive
Philadelphia, PA 19104-6020
(215) 662-3261
College or University Affiliate, Rehabilitation Research and Training Center.
Disabilities, Employment, Gerontology, Older Adults, Rehabilitation, Research and Development

Centers, Training, Vocational Rehabilitation.
Conferences, Consultation Programs, Films, Meetings, Newsletters, Publications, Seminars, Technical Assistance, Training, Workshops.
Conducts research and training activities for rehabilitation of the elderly.

142
Research and Training Center in Mental Retardation
Gerard J. Bensberg, Director
Box 4510
Texas Tech University
Lubbock, TX 79409
(806) 742-3131
College or University Affiliate, Research and Development Center.
Community Services, Daily Living Skills, Mental Retardation, Normalization (Handicapped), Research, Training, Vocational Rehabilitation.
Consultation Programs, Publications, Resource Materials, Workshops.
Works to maximize the independence of mentally retarded persons.

143
Research and Training Center on Community Integration/Center on Human Policy
Steven J. Taylor, Director
Bonnie Shoultz, Associate Director for Training
Syracuse University
724 Comstock Avenue
Syracuse, NY 13244-4230
(315) 423-3851
College or University Affiliate, Rehabilitation Research and Training Center.
Advocacy, Community Integration, Information Services, Research and Development, Severe Disabilities.
Conferences, Consultation Programs, Meetings, Publications, Referral, Seminars, Technical Assistance, Training, Workshops.
Works for the full integration of people with severe disabilities in community life.

144
Research for Better Schools (RBS)
John E. Hopkins, Executive Director; John A. Connolly, Deputy Director
444 North Third Street
Philadelphia, PA 19123-4107
(215) 574-9300
Regional Educational Laboratory.
Disadvantaged, Educational Improvement, Low Achievement, Regional Laboratories, Research and Development, Rural Education, Urban Education.
Conferences, Information Services, Meetings, Publications, Technical Assistance.
Includes projects that address disadvantaged, urban education, and rural education.

145
RESNA - Association for the Advancement of Rehabilitation Technology
Patricia I. Horner, Executive Director
Susan P. Leone, Director, Membership Services
1101 Connecticut Avnue, NW
Washington, DC 20036
(202) 857-1199
Professional Association.
Adjustment to Environment, Disabilities, Engineering Technology, Rehabilitation, Technological Advancement.
Meetings, Newsletters, Publications, Seminars, Technical Assistance, Workshops.
Promotes the development, dissemination, and utilization of knowledge in rehabilitation technology to improve quality of care.

146
RP Foundation Fighting Blindness
Robert Gray, Executive Director
Fran Ludman, Director, Information and Resources
1401 Mt. Royal Avenue, 4th Floor
Baltimore, MD 21217
(301) 225-9400, (800) 638-2300, (301) 225-9409 TDD
Foundation, Research and Development Center.
Children, Financial Support, Referral, Research and Development, Retinosa Pigmentosa, Visual Impairments, Young Adults.
Bibliographies, Conferences, Information Services, Meetings, Newsletters, Publications, Workshops.
Funds over 40 research programs in the U.S. and abroad into the cause, treatment, and prevention of inherited retinal disorders.

147
SEDL/Multifunctional Research Counter
Betty J. Mace-Matluck, Director
Paul G. Liberty, Jr., Senior Evaluation Associate
Southwest Educational Development Laboratory
211 East Seventh Street
Austin, TX 78701
(512) 476-6861
Information-Resource-Instructional Materials Center, Title VII Multifunctional Resource Center.
Bilingual Education, Consultation Programs,

Limited English Speaking, Regional Programs, Resource Centers.
Information Services, Meetings, Publications, Referral, Technical Assistance, Training, Workshops.
Provides a variety of services to school districts within Texas that serve LEP students.

148
Sibling Information Network
Kathleen Bradley, Director
Lisa Pappanikou, Associate Director
CT's University Affiliated Program
991 Main Street
East Hartford, CT 06108
(203) 282-7050
College or University Affiliate, Network.
Disabilities, Family Programs, Siblings, Information Dissemination, Resource Materials, Networks.
International Organizations, Newsletters, Workshops.
Serves as a clearinghouse of information, ideas, projects, literature, and research regarding siblings and other issues related to families.

149
Society for Intercultural Education, Training, and Research International (SIETAR)
Diane L. Zeller, Executive Director
1505 22nd Street, NW
Washington, DC 20037
(202) 296-4710
Professional Association.
Cultural Awareness, Information Dissemination, Intercultural Communication, Intercultural Programs, Professional Development, Training.
Conferences, International Organizations, Newsletters, Publications, Seminars, Workshops.
Serves all persons concerned with intercultural education, training, and research.

150
Southeast Multifunctional Resource Center
Sandra G. Gutierrez, Director
Zuzel F. Echevarria, Information/Dissemination Coordinator
Florida International University
University Park TRMO-3
Miami, FL 33199
(305) 554-2962
College or University Affiliate, Information-Resource-Instructional Materials Center.
Bilingual Education, Education Service Centers, English (Second Language), Limited English Speaking, Minority Groups, Special Education.
Conferences, Consultation Programs, Electronic Networks, Information Services, Publications, Technical Assistance, Training, Workshops.
Provides training and technical assistance to education and community agencies dealing with limited English-proficient populations.

151
Southeastern Educational Improvement Laboratory (SEIL)
Charles J. Law, Jr., Executive Director
Naida Tushnet Bagenstos
P.O. Box 12746
200 Park Offices, Suite 204
Research Triangle Park, NC 27709
(919) 549-8216
Regional Educational Laboratory.
Educational Improvement, Regional Laboratories, Research and Development, Rural Education.
Conferences, Information Services, Meetings, Publications, Technical Assistance.
Includes projects on rural education.

152
Teachers of English to Speakers of Other Languages (TESOL)
Richard Calkins, Executive Director
Susan Bayley
1118 22nd Street, NW, Suite 205
Washington, DC 20037
(202) 872-1271
Professional Association.
English (Second Language), English Instruction, Language Teachers, Limited English Speaking, Second Language Instruction.
Bibliographies, Information Dissemination, Meetings, Newsletters, Publications.
Includes adult education and refugee concerns as special sections and 67 affiliates at the state, regional, national or international levels.

153
Telecommunications for the Deaf, Inc. (TDI)
Alfred Sonnenstrahl, Executive Director
814 Thayer Avenue
Silver Spring, MD 20910
(301) 589-3786 (Voice) and 589-3006 (TDD)
Advocacy-Public Service.
Accessibility for Disabled, Assistive Devices, Deafness, Hearing Impairments, Speech Handicaps, Telecommunications.
Directories, Information Dissemination,

International Organizations, Newsletters.
Provides information about telecommunications to the public and works to ensure equal access to telecommunications technologies and services.

154
The Association for Persons With Severe Handicaps (TASH)
Liz Lindley, Executive Director
7010 Roosevelt Way, NE
Seattle, WA 98115
(206) 523-8446
Professional Parent Association.
Educational Strategies, Information Services, Normalization (Handicapped), Rehabilitation, Referral, Severe Disabilities.
Conferences, Newsletters, Periodicals, Publications.
Maintains an information and referral service and serves educators, teachers, students, parents, and anyone concerned with severe disabilities.

155
The Council for Exceptional Children
Jeptha V. Greer, Executive Director
1920 Association Drive
Reston, VA 22091
(703) 620-3660
Professional Association.
Delivery Systems, Disabilities, Exceptional Persons, Special Education.
Advocacy, Conferences, Information Dissemination, Publications, Technical Assistance, Training, Workshops.
CEC has 14 Divisions; CEC offers a Technical Assistance Program and a Nationwide Political Action Network.

156
The Equality Center
Margaret C. Dunkle, Director
220 I Street, NE
Suite 250
Washington, DC 20002
(202) 546-6706
Non-profit.
Child Rearing, Civil Liberties, Civil Rights, Equal Education, Females, Feminism, Pregnant Students, Sex Fairness, Womens Athletics.
Conferences, Consultation Programs, Meetings, Publications, Seminars, Technical Assistance, Workshops.
Promotes human and civil rights, with a focus on sex equity, teen pregnancy and parenting, and other issues related to equity.

157
The Menninger Foundation, Rehabilitation Research and Training Center
Gabriel R. Faimon, Director
Edward J. Hester, Director of Research, Allen Stanton, Director of Training
700 Jackson, 9th Floor
Topeka, KS 66603
(913) 233-2051
Foundation, Rehabilitation Research and Training Center.
Disabilities, Employment Programs, Reentry Workers, Research and Development, Training, Work Environment, Vocational Rehabilitation.
Bibliographies, Consultation Programs, Conferences, Meetings, Periodicals, Research Reports, Seminars, Technical Assistance, Workshops.
Designs and develops programs to assist persons who become disabled to return to work; serves employers, rehabilitation specialists, and others.

158
The Menninger Foundation, Return to Work Center
Kenneth E. Ogren, Director
700 Jackson, 9th Floor
Topeka, KS 66603
(913) 233-2051
Foundation.
Disabilities, Disability Management, Employment Opportunities, Entry Workers, Job Placement, Reentry Workers, Vocational Rehabilitation.
Consultation Programs, Demonstration Programs, Meetings, Referral, Seminars, Technical Assistance, Workshops.
Provides comprehensive vocational services leading to competitive employment of handicapped persons.

159
The Regional Laboratory for Educational Improvement of the Northeast and Islands
David P. Crandall, Executive Director
Karen Gray, Information Specialist
290 South Main Street
Andover, MA 01810
(617) 470-0098
Regional Educational Laboratory.
High Risk Students, Leadership, Regional Laboratories, Research and Development, School Improvement, Teachers Development.
Conferences, Information Services, Meetings, Publications, Technical Assistance.
Includes projects that serve various special needs populations, including at-risk youth and rural students.

160
The Tomas River Center
Arturo Madrid, President
Rafael Magallan, Executive Director
710 North College
Claremont, CA 91711
(714) 625-6607
College or University Affiliate, Research and Development Center.
Economic Policy, Educational Policy, Hispanic Americans, Mexican Americans, Policy, Research and Development.
Conferences, Publications, Referral, Seminars.
Promotes discussion and understanding of vital issues, conducts research, and produces timely, accurate and useful information.

161
Time Out to Enjoy, Inc.
Edward Harms, National Coordinator
P.O. Box 1084
Evanston, IL 60402
(312) 383-9017
Network.
Adults, Learning Disabilities, Networks, Referral, Resources, Self Help Programs, Voluntary Agencies, Volunteers.
Consultation Programs, Directories, National Organizations, Newsletters, Publications, Seminars, Workshops.
Provides learning-disabled adults with referral to needed resources.

162
Title VII Midwest Multifunctional Resource Center
Minerva Coyne, Director
2360 East Devon Avenue
Suite 3011
Des Plaines, IL 60018
(312) 296-6070
Consulting Service, Information-Resource-Instructional Materials Center.
Bilingual Education, Consultation Programs, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.
Conferences, Electronic Mail, Information Dissemination, Information Services, Referral, Seminars, Technical Assistance, Workshops.
Provides services to state education agencies, school districts, and others involved in the education of LEP populations.

163
TRACE Research and Development Center on Communication, Control and Computer Access for Handicapped Individuals
Gregg Vanderheiden, Director
Peter Borden
1500 Highland Avenue
Madison, WI 53706
(608) 262-6966
College or University Affiliate, Research and Development Center.
Communication Disorders, Computers, Physical Disabilities, Rehabilitation Engineering, Rehabilitation Technology, Research.
Newsletters, Publications, Training, Workshops.
Improves the quality and effectiveness of communication and writing and communication and computer access systems.

164
United Cerebral Palsy Associations, Incorporated (UCPA)
Allin W. Proudfoot, Executive Director
Louise Milone
66 East 34th Street
New York, NY 10016
(212) 481-6300
Association.
Advocacy, Cerebral Palsy, Community Services, Disabilities, Health Education, Mainstreaming, Rehabilitation, Services.
Professional Training, Publications.
Provides services to persons with cerebral palsy and to their families through a network of state and local voluntary agencies.

165
Upper Great Lakes Multifunctional Resource Center, Wisconsin Center for Education Research
Walter Secada, Director
University of Wisconsin
1025 West Johnson Street
Madison, WI 53706
(608) 263-4220
College or University Affiliate, Information-Resource-Instructional Materials Center.
Bilingual Education, Equal Education, Limited English Speaking, Regional Programs, Resource Centers.
Conferences, Information Dissemination, Information Services, Meetings, Referral,

Seminars, Technical Assistance, Training, Workshop.
Meets client needs in the field of bilingual/ESL education based on existing research, practices, and ongoing developments.

166
Virginia Commonwealth University, Rehabilitation Research and Training Center
Paul Wehman, Director
1314 West Main Street
VCU Box 2011
Richmond, VA 23284-2011
(804) 257-1851
Rehabilitation Research and Training Center.
Employment Potential, Mental Retardation, Research and Development Centers, Training, Vocational Rehabilitation.
Conferences, Consultation Programs, Information Services, Internships, Monographs, Newsletters, Publications, Seminars, Workshops.
Conducts activities related to improving the employability of persons with mental retardation through use of supported competitive employment.

167
Vision Foundation
Barbara R. Kibler, Executive Director
Fran Weisse
818 Mt. Auburn Street
Watertown, MA 02172
(617) 926-4232 ; (800) 852-3029 (MA only)
Clearinghouse.
Adaptive Behavior of Disabled, Advocacy, Blindness, Clearinghouses, Information Networks, Large Type Materials, Low Vision Aids.
Newsletters, Peer Counseling, Peer Groups, Publications.
Functions as a consumer-based service provider that specializes in self-help programs and offers a nationwide information network.

168
Vocational Evaluation and Work Adjustment Association (VEWAA)
Rock Weldon, President
P.O. Box 9052
Greenville, SC 29604
(803) 233-8040
Professional Association.
Disabilities, Professional Development, Vocational Adjustment, Vocational Education, Vocational Rehabilitation.
Conferences, Meetings, Newsletters, Periodicals, Publications, Seminars, Workshops.
Improves and advances the field of vocational evaluation and work adjustment training for persons with disabilities.

169
Vocational Studies Center,
University of Wisconsin-Madison
Marie E. Strong, Director
Lloyd W. Tindall, Senior Program Manager
964 Educational Science Building
1025 West Johnson Street
Madison, WI 53706
(608) 263-3415
College or University Affiliate, Research and Development Center.
Disabilities, Disadvantaged, Dropout Prevention, Job Placement, Research and Development Centers, Special Education, Vocational Education.
Conferences, Material Development, Meetings, Publications, Seminars, Workshops
Single Parent Education, Technical Assistance.
Conducts research and development activities relating to the vocational education and placement of persons who are disabled or disadvantaged.

170
World Institute on Disability (WID)
Judy Heumann and Joan Leon, Co-Directors
Nancy Ferreyra, Information Specialist
1720 Oregon Street
Suite 4
Berkeley, CA 94703
(415) 486-8314
Advocacy-Public Service, Information-Resource-Instructional Materials Center.
Advocacy, Civil Rights, Disabilities, Independent Living, International Organizations, Public Policy, Research and Development.
Bibliographies, Conferences, Consultation Programs, Information Services, Newsletters, Referral, Seminars, Technical Assistance, Workshop.
Functions as a public policy center promoting independence, equity of opportunity and full participation of people with disabilities.

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SECTION II. MATERIALS

ERIC

Database Description

Established in 1966, the Educational Resources Information Center (ERIC) contains both documents and journal articles that cover all areas of education. ERIC is updated monthly. The database abstracts are also available in Current Index to Journals in Education (CIJE) and Resources in Education (RIE). The Thesaurus of ERIC Descriptors, 11th Edition, is used for subject indexing. A complete ERIC citation as it appears in the database is in appendix A.

Availability of Materials

Microfiche copies of documents are available at over 750 locations throughout the United States. Most are open to the general public. Most of the documents can be purchased in paper copy or microfiche from the ERIC Document Reproduction Service. Instructions for ordering documents are in appendix B.

Access

ERIC is sponsored by the Office of Educational Research and Improvement, U.S. Department of Education. It is a public file available as an online database through three commercial vendors: BRS Information Technologies, Lockheed Information Systems (DIALOG), and System Development Corporation (ORBIT). ERIC also is available in compact disk-read-only memory (CD-ROM) from several sources. For more information contact Judy Wagner, User Services Coordinator of the ERIC Clearinghouse on Adult, Career, and Vocational Education at the National Center (800) 848-4815.

Special Needs Materials

Following are excerpts of materials in ERIC developed since 1983 for vocational education special needs students. They were selected as representative of the kinds of materials available. Only one item in a series is included. The descriptive note field indicates other documents in the series. A computer search of ERIC will identify a more comprehensive listing of references to special needs materials. Search services are offered nationwide by colleges and universities, state departments of education, and others. Additionally, curriculum developers are encouraged to submit their materials for announcement in ERIC. For information on document submission contact Cheryl Harrison, Acquisitions Coordinator of the ERIC Clearinghouse on Adult, Career, and Vocational Education at the National Center (800) 848-4815. Exhibit 1 is a detailed sample record from ERIC.

EXHIBIT 1
Sample ERIC Record

Accession Number	ED280957.
Title	Economic Development Planning for Single Parents. Curriculum Materials for Vocational Teachers of Adolescents and Single Parents. Special Emphasis on Meeting the Needs of the Teen Parent.
ERIC Document Reproduction Service (EDRS) Availability	EDRS Price - MF01/PC12 Plus Postage.
Descriptive Note	284p.
Date Published	86.
Abstract	This guide is intended for use in school-based intervention programs intended to help single parents (particularly teenagers who are expecting or already have a child) master basic money management and consumer skills. The guide is divided into sections dealing with the following topics: interpersonal relationships, value clarification, self-esteem, assertiveness, stress management, networking, human sexuality, teenage pregnancy, teenage parenting, child development and guidance, consumer rights and responsibilities, consumer decision making, banking and investment, taxation, health and life insurance, housing, transportation, success in balancing home life and a career, career planning, career-related education beyond high school, and equal employment opportunities. Information within each section is presented in relation to an overall objective and concepts corresponding to the overall objectives are included. Behavioral objectives are listed after each concept. Detailed teaching strategies, resource listings, and evaluation techniques follow. Concluding the guide are a 22-page resource guide and general information for teachers of students with special needs.
Abstractor's Initials	(MN)

Examples From ERIC

AN ED269627.
AU Robey, Mike.
IN Central Valley School District #356, Spokane, WA.
TI Project Interface. Curriculum Development Project. Final Report.
PR EDRS Price - MF01/PC01 Plus Postage.
NT 19p.
YR 85.
AB Project Interface was designed to bring together the two distinct fields of special education and vocational education in order to blend the efforts of the two fields to overcome several problems: differing vocabularies, methods, content, vocational evaluation, appropriate placement, teacher preparation, and the differing expectations of special education and vocational personnel. To bridge these disparate elements, Project Interface brought together vocational and special education personnel from three different school districts in the state of Washington. These educators designed and implemented a vocational education model to increase access to vocational training programs by special education/special needs students and to assist mainstreamed students while they are enrolled in vocational education classes. The vocational education model prepared by Project Interface encompasses the following elements: (1) vocational assessment, (2) entry-level skills, (3) materials, (4) curriculum, and (5) individualized educational plan (IEP) involvement. This standardized life-centered model for special education students is expected to enhance all aspects of vocational education for special students and promote building-level support teams for high school teachers involved in the project. (Author/KC).

AN ED273115.
AU Siefer, Nancy; Lenhart, Debra.
IN Maricopa Technical Community Coll. Phoenix, Ariz.
TI Computer Literacy: Handbook to Accompany VESL Vocabulary Cards.
PR EDRS Price - MF01/PC05 Plus Postage.
NT 103p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 932-934.
YR 84.
AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical vocabulary in computer literacy needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address the following topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary cards; the parts and functions of a computer; computer abbreviations; floppy disks; vocabulary exercises; programming languages; flowcharts; and employability skills. Additional exercises, a computer literacy vocabulary list, a resource list of additional teaching strategies for vocabulary development, and an annotated bibliography are appended. The VESL cards are printed on separate sheets at the back of the manual together with two pages of illustrations to go with the cards. (MSE).

AN ED273116.
AU Taylor, Nancy; Lenhart, Debra.
IN Maricopa Technical Community Coll. Phoenix, Ariz.
TI Food Service: Handbook to Accompany VESL Vocabulary Cards.
PR EDRS Price - MF01/PC05 Plus Postage.
NT 101p. ; Document is printed on colored paper. For the other manuals in this handbook see FL 015 931-934.
YR 84.
AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency (LEP) students in vocational training programs. Together with an accompanying set of vocational English as a second language (VESL) vocabulary cards, the guide not only provides essential technical food service vocabulary needed by the LEP vocational student to participate more confidently and successfully in training and on the

job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address the following topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary cards; food service terminology; tools and equipment; weights and measures; safety; and food service occupations. A food service vocabulary list, a resource list of additional teaching strategies for vocabulary development, an annotated bibliography, the VESL flash cards [printed five to a sheet], and several illustrations to go with the cards are appended. [MSE].

AN ED273117.
AU Shay, Gail; Lenhart, Debra.
IN Maricopa Technical Community Coll. Phoenix, Ariz.
TI Automotive Mechanics: Handbook to Accompany VESL Vocabulary Cards.
PR EDRS Price - MF01/PC04 Plus Postage.
NT 93p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 931-934.
YR 84.
AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency [LEP] students in vocational training programs. Together with an accompanying set of vocational English as a second language [VESL] vocabulary cards, the guide not only provides essential technical vocabulary in automotive mechanics needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address these topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary flash cards; auto mechanics terminology; safety; and job skills. An auto mechanics vocabulary list, a resource list of additional teaching strategies for vocabulary development, an annotated bibliography, the VESL flash cards [printed five to a sheet], and several illustrations to go with the cards are appended. [MSE].

AN ED273118.
AU Shay, Gail; Lenhart, Debra.
IN Maricopa Technical Community Coll. Phoenix, Ariz.
TI Nursing Assistant: Handbook to Accompany VESL Vocabulary Cards.
PR EDRS Price - MF01/PC04 Plus Postage.
NT 89p. ; VESL vocabulary cards are printed on colored paper. For the other manuals in this handbook, see FL 015 931-933.
YR 84.
AB This manual is one of four self-contained components of a larger handbook designed to assist secondary and postsecondary instructors and support staff in meeting the needs of limited-English-proficiency [LEP] students in vocational training programs. Together with an accompanying set of vocational English as a second language [VESL] vocabulary cards, the guide not only provides essential technical vocabulary in nursing assistance needed by the LEP vocational student to participate more confidently and successfully in training and on the job, but also suggests practical activities for using the vocabulary in a variety of settings. Chapters address these topics: the elements of memory, meaning, and motivation in vocabulary development; using the vocabulary flash cards; nursing assistant terminology; nursing abbreviations; safety; job skills; and additional activities. A nursing assistant vocabulary list, a resource list of additional teacher strategies for vocabulary development, an annotated bibliography, the VESL flash cards [printed five to a sheet], and several illustrations to go with the cards are appended. [MSE].

AN ED274820.
AU Potter, Oscar B.; McCracken, J. David.
IN Ohio State Univ. Columbus. Dept. of Agricultural Education.
TI Supervised Occupational Experience and Achievement of Students Mainstreamed in Ohio Vocational Agriculture Programs. Summary of Research 41.
PR EDRS Price - MF01/PC01 Plus Postage.
NT 19p.
YR 85.
AB The purpose of this study was to examine the type and scope of supervised occupational experience programs [SOEPs] and the

achievement of students mainstreamed in vocational agriculture in Ohio. Achievement was measured by the grade students received in vocational agriculture during the first semester of the 1983-84 school year. The sample for the study was 300 randomly selected handicapped vocational agriculture students from comprehensive high schools, joint vocational schools, and city vocational schools. Data were gathered by means of a questionnaire administered to the students by their 82 vocational agriculture teachers. The study found that students with more hours of in-school laboratory SOEPs had greater achievement than students with fewer hours. However, there was no relationship between the scope of out-of-school SOEPs and student achievement and no relationship between the level of student achievement and type of school, type of handicap, length of students' enrollment in vocational agriculture, or number of siblings enrolled in vocational agriculture. The study found a positive relationship between the level of student achievement and Future Farmers of America involvement, and between achievement and student opportunity variable [living in a town or city, encouragement, living with one parent, and occupational status of parents]. The study also found a negative relationship between the level of student achievement and some student opportunity variables [living with a guardian, money provided by parents, participation in free or reduced-price lunch program, and living in a nonfarm rural residence]. The study recommended increased use of in-school laboratory projects for handicapped students. [KC].

AN ED274827.
IN Americas Corp. Berkeley, CA; Miranda [L.] and Associates, Bethesda, Md.
TI Annotated Catalog of Bilingual Vocational Training Materials.
PR EDRS Price - MF01/PC08 Plus Postage.
NT 181p.
YR 86.
AB This catalog contains annotations for 170 bilingual vocational training materials. Most of the materials are written in English, but materials written in 13 source languages and directed toward speakers of 17 target languages are provided. Annotations are provided for the following different types of documents: administrative, assessment and testing, instructional, evaluation, intake/orientation, job counseling, outreach, staff development, and supportive service. Included among the 57 skills and occupational areas addressed in the various materials are the following: accounting, agricultural production, auto mechanics, banking/finance, barbering, building maintenance, central supply, cooking, computer programming, construction, cooling/refrigeration, cosmetology, crop production, dental assisting, drafting, electrical occupations, emergency medical services, food production, food service, graphic arts, health occupations, legal assisting, machine tool operation, manufacturing, mathematics, meat cutting, shipping and receiving, small engine repair, surveying and mapmaking, typing, vocational English as a second language, welding, and word processing. The guide also includes a brief description of the project for which the annotations were compiled; a matrix depicting the materials collected during the project; a list of members of the National Network for Curriculum Coordination in Vocational and Technical Education; lists of clearinghouses and publishers from which the materials may be obtained; and indexes organized according to skills training area, document language, type of document, and target audience. [MN].

AN ED275115.
AU Ostertag, Bruce A.; Ackerman, Debra.
IN California State Univ. Sacramento; San Diego State Univ. Calif; San Francisco State Univ. Calif.
TI Personnel Training: Federal and California State Mandates Pertaining to the Vocational Education of Handicapped Youth. Module 1.
PR EDRS Price - MF01/PC01 Plus Postage.
NT 22p. ; For a related document, see EC 180 647.
YR 86.
AB Part of a training curriculum designed to prepare a multidisciplinary team of preservice/inservice personnel to deliver vocational and special education experiences for disabled individuals, this competency-based module focuses on federal and California state mandates pertaining to the vocational education of handicapped youth. Content includes rationale, objectives, prerequisites, evaluation procedures and criteria, content outline, learning activities and alternatives, and references and resources. Appended to the module is a paper by H. Kaney which highlights key federal and California legislative acts in four categories: (1) special education

(Public Law 94-142; Public Law 98-199; California Education Code, Part 30); (2) vocational education and career development (Public Law 98-524; the Carl D. Perkins Vocational Education Act of 1984; California Administrative Code, Title 5); (3) employment (Public Law 97-300, Job Training Partnership Act of 1982; Targeted Jobs Tax Credit; Public Law 98-527, the Developmental Disabilities Act of 1984; Social Security Act); (4) rehabilitation/habilitation (Public Law 93-112; Lanterman Developmental Disabilities Services Act of 1983; California Administrative Code, Title 9). (JW).

AN ED275116.
AU Dougan, Patricia; And Others.
IN California State Univ. Sacramento; San Diego State Univ. Calif; San Francisco State Univ. Calif.
TI Personnel Training: Model Vocational Special Needs Programs. Module 8.
PR EDRS Price - MF01/PC02 Plus Postage.
NT 29p. ; For a related document, see EC 190 646.
YR 86.
AB Part of a training curriculum designed to prepare a multidisciplinary team of preservice/inservice personnel to deliver vocational and special education experiences for disabled individuals, this competency-based module focuses on model vocational special needs programs. Content includes rationale, objectives, prerequisites, evaluation procedures and criteria, content outline, and learning activities and alternatives. Attachments include the following: (1) a list of promising quality program indicators for public school transition of students with exceptional needs; (2) four charts showing major programmatic components of a transition model for students with mild and severe disabilities (types of school delivery systems, regular programming, adapted programming, and special and individualized programming); (3) critical factors impacting conceptual models of the transition process; and (4) a list of resources and a selected bibliography. (JW).

AN ED276182.
AU Giangreco, Michael F.; And Others.
TI Initiating Change at the Local Level: Delivery of Educational Services to Students with Moderate to Profound Handicapping Conditions.
PR EDRS Price - MF01/PC01 Plus Postage.
NT 18p. ; Paper is based on a paper presented to a session of the School Leaders Institute on Integration of Students with Handicapping Conditions sponsored by the Center on Human Policy (Syracuse, NY, January 1986).
YR 86.
AB The paper describes program initiatives undertaken during the 1984-85 school year by a rural educational cooperative, the Cayuga-Onondaga Board of Cooperative Educational Services (New York State), in an effort to bridge the gap between "current best practices" and local educational program opportunities for 110 school-aged students with moderate, severe, and profound handicapping conditions. Initiatives included placing 95 of the students in programs located within chronologically age-appropriate integrated schools, placing most students in heterogeneously grouped classes, developing a system-wide functional curriculum, increasing amounts of small group community-based training, integrating programmatically related services (such as occupational or physical therapy), and initiating a longitudinal community-based vocational preparation program. Eight major factors facilitating change are identified and include the need for: catalysts for change; a clearly stated philosophical position; short, medium, and long range plans; persistence; and ongoing staff development. (DB).

AN ED276807.
IN Chinatown Resources Development Center, San Francisco, CA.
TI Promising Programs and Practices: Vocational Education for Limited-English-Proficient Students.
PR EDRS Price - MF01/PC03 Plus Postage.
NT 62p.
YR 85.

AB This resource guide provides practical information to educators directly involved with vocational education for the limited-English-proficient (LEP) population. Part I describes the nine major features of promising vocational education programs for LEP students: program approach, program duration, institutional support, staff commitment, vocational English as a second language (VESL), bilingual support, counseling and guidance, job development and job placement, and adaptation of existing courses and support services. Part II suggests specific practices for the effective operation of vocational education programs for LEP persons. They concern these eight areas identified as being of critical importance: intake, student orientation, student assessment and placement, VESL curriculum development, VESL instruction, counseling and guidance, job development, and job placement. Exhibits throughout this section include sample forms, questionnaires, lesson plans, and exercises. (YLB).

AN ED277820.
AU Wilcox, Chester; And Others.
IN Elk Grove Unified School District, Calif.
TI General Machinists Course Outline.
PR EDRS Price - MF01/PC09 Plus Postage.
NT 207p.
YR 86.
AB This curriculum guide for a general machinists course is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. A description of the VESL program design appears first. The next section provides a format on developing lesson plans for teaching the technical and general vocational vocabulary contained in each job training lesson immediately after vocational lessons. Specific VESL teaching activities are provided for recognition, production, and application. Lesson plans for vocabulary development follow. Functions (objectives) are correlated to structures and vocabulary and required materials. The vocational training lesson plans are then presented. The format for each lesson plan is as follows: teaching materials source, main concepts, technical and related general vocabulary, teaching activity, material and notes, length of lesson, and evaluation. Lesson plans are divided into 10 units: shop safety, introduction to machine shop, metal, bench metal procedures, band sawing, drilling machines, engine lathe, milling machine, grinders and abrasive machining, and computer numerical control. Glossaries of technical and related general vocabulary follow each unit. Some glossaries are in English and Vietnamese. Tests follow unit 1. (YLB).

AN ED277821.
AU Johnson, Dennis; And Others.
IN Elk Grove Unified School District, Calif.
TI Electronics Book I. Bilingual Vocational Training.
PR EDRS Price - MF01/PC18 Plus Postage.
NT 432p. ; For books 2 and 3, see CE 045 749-750. Some pages contain broken print.
YR 86.
AB This manual, the first of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. A description of the VESL program design appears first. The next section provides a format on developing lesson plans for teaching the technical and general vocabulary contained in each job training lesson immediately after vocational lessons. Specific VESL teaching activities are provided for recognition, production, and application. Lesson plans for vocabulary development follow. Functions (objectives) are correlated to structures and vocabulary and required materials. Glossaries of technical and related general vocabulary follow. The vocational training lesson plans are then presented. They are divided into seven units: electronics math, history of electronics, tool use, meters, nature of electronics, connectors/insulators, components, and resistors. A cover page to each unit provides the unit goal and an overview of the unit. The format for each lesson plan is as follows: teaching materials source, main concepts, technical and related general vocabulary, teaching activity, material and notes, length of lesson, and evaluation. Handouts for each lesson include informational material, homework/assignments, lab experiments, Vietnamese and Cantonese translations, and unit tests. Numerous drawings and diagrams illustrate the text. (YLB).

AN ED277822.
AU Johnson, Dennis; And Others.
IN Elk Grove Unified School District, Calif.
TI Electronics Book II.
PR EDRS Price - MF01/PC19 Plus Postage.
NT 458p. ; For books 1 and 3, see CE 045 748 and CE 045 750.
YR 86.
AB This manual, the second of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. Ten units cover the electrical team, Ohm's law, Watt's law, series resistive circuits, parallel resistive circuits, series parallel circuits, magnet, generators and motors, ac/dc electricity, and instrumentation. A lesson plan is provided for each lesson within the unit. Components include teaching materials sources, main concepts (objectives), teaching activities, materials and notes, length of lesson, and evaluation. Other contents of each unit include handouts, such as informational material, homework/assignments, lab experiments, unit tests, glossaries of technical and related general vocabulary, and Vietnamese and Cantonese translations. Numerous drawings and diagrams illustrate the text. (YLB).

AN ED277823.
AU Johnson, Dennis; And Others.
IN Elk Grove Unified School District, Calif.
TI Electronics Book III.
PR EDRS Price - MF01/PC19 Plus Postage.
NT 457p. ; For books 1 and 2, see CE 045 748-749.
YR 86.
AB This manual, the third of three curriculum guides for an electronics course, is intended for use in a program combining vocational English as a second language (VESL) with bilingual vocational education. Ten units cover AC fundamentals, circuit protection devices, low voltage circuits, communication systems, graphic illustrations, house wiring, electrical energy and power, inductance, capacitance, and R, C, and L circuits. A lesson plan is provided for each lesson within the unit. Components include teaching materials sources, main concepts (objectives), teaching activities, materials and notes, length of lesson, and evaluation. Other contents of each unit include handouts, such as informational material, homework/assignments, lab experiments, unit tests, glossaries of technical and related general vocabulary, and Vietnamese and Cantonese translations. Numerous drawings and diagrams illustrate the text. (YLB).

AN ED277835.
IN North Dakota State Board for Vocational Education, Bismarck; North Dakota State Dept. of Human Services, Bismarck. Div. of Vocational Rehabilitation; North Dakota State Dept. of Public Instruction, Bismarck. Div. of Special Education.
TI Transition: A Team Approach. A Process Handbook.
PR EDRS Price - MF01/PC05 Plus Postage.
NT 118p.
YR 85.
AB This manual is intended to assist families, teachers, and other personnel in helping disabled students make the transition from school to work and adult life. The first section provides an overview of the transition process and outlines a four-step transition model that consists of input and foundation, the actual transition process (which calls for cooperation among parents, students, secondary schools, and providers of rehabilitation and supportive services), employment and adult outcomes, and follow-up. The second section summarizes the roles of the various members of the transition team and details the transition plan. Discussed in the third section are the following aspects of the process of transition team planning: responsibilities of the individual team members, the process of transition plan development, adult service programs, service roles, provision of a continuum of services, options (financial support, day, residential, and leisure/recreation services) available in North Dakota communities, procedures for accessing services, and a transition checklist. A bibliography concludes the guide. Attachments to the guide include sample individualized education program (IEP) transition plans, an application packet, an application checklist for adult services, program synopses, a service directory, a glossary, and an outline of the four-step transition model. (MN).

AN ED277839.
AU Sarkees, Michelle D.
TI Communicating Vocational Education Options to Disadvantaged Students and Their Parents.
PR EDRS Price - MF01/PC01 Plus Postage.
NT 18p. ; Paper presented at the American Vocational Association Convention (Dallas, TX, December 1986).
YR 86.
AB This guide is intended to assist vocational educators in developing a process and materials for communicating vocational education options to disadvantaged students and their parents. The first section outlines the provisions of the Carl D. Perkins Vocational Education Act regarding state responsibilities to provide vocational education services and activities for handicapped and disadvantaged students. Described next is a local-level process for disseminating information on vocational education options that includes the following 11 components: career development activities, guidance and counseling services, information relative to vocational education opportunities and eligibility requirements, vocational assessment, equal access with respect to recruitment and placement activites, a full range of vocational programs, the least-restrictive environment, educational planning reflecting coordination among vocational and special educators, individualized education programs (IEPs), special services with modifications to meet individual needs, and transition counseling services. The next two sections cover the importance of providing vocational education information to disadvantaged students and their parents/guardians and state responsibilities for providing information. A table details the procedures and persons involved in 25 information dissemination activities and materials. Concluding the guide are lists of concerns expressed by persons surveyed regarding the educational information needs of disadvantaged persons and the challenges for individuals working with disadvantaged populations. (MN).

AN ED277855.
IN Texas Education Agency, Austin.
TI Serving Special Needs Students in Vocational Education (The Carl D. Perkins Vocational Education Act PL 98-524).
PR EDRS Price - MF01/PC02 Plus Postage.
NT 47p. ; Some tables contain small print.
YR 85.
AB This document describes the vocational assessment, support services, and guidance activities requirements of the Carl D. Perkins Vocational Education Act under the Criteria for Services and Activities for the Handicapped and for the Disadvantaged, Section 204. It begins by defining those students eligible for these program activities and services. Required services and activities are then discussed. Vocational assessment is considered in terms of who is responsible; who, when, what, and how to assess; and use of the data. A discussion of vocational support services includes these topics: support centers, support teachers, and models of supplemental services for limited English proficient students. Guidance and counseling activities are suggested. Coordination of services with the Job Training Partnership Act is briefly addressed. Appendixes, amounting to over one-half of the document, include assessment forms, a list of assessment instruments, a special needs student profile, a form for a comprehensive analysis of a vocational training program, forms for prescribing vocational support services, and a list of selected sources of bilingual and non-English vocational materials. Also attached is a chart showing the planning/placement process as it relates to the vocational assessment of handicapped students. (YLB).

AN ED277857.
AU Davis, Scott R.
IN Vermont State Dept. of Education, Montpelier. Div. of Vocational-Technical Education.
TI Guidelines for Vocational Special Needs. Implementing Special Needs Provisions of the Carl D. Perkins Act (P. L. 98-524).
PR EDRS Price - MF01/PC03 Plus Postage.
NT 55p.
YR 87.
AB This booklet is designed to assist teachers, administrators, and policymakers in the implementation of the Carl D. Perkins Vocational Education Act of 1984. Section I contains the sections of the Act that deal specifically with the handicapped and disadvantaged: Title II, Part A, Section 201—Uses of Funds, Section 203—State Allocation, and Section 204—Criteria for Services. Each section is interpreted. Section II sets forth the population criteria for handicapped and disadvantaged students. Section III addresses implementation. Examples of supplemental services that may be

provided are listed. The purposes and types of vocational assessment are then considered. Prevocational programs are briefly discussed, and other types of services are suggested, including summer activities, purchase of modern equipment, transitional services, and outreach for equal access. Sections IV and V provide the matching requirements and guidelines for proposal writing of handicapped, disadvantaged, and individualized education programs. Appendixes, amounting to approximately one-half of the booklet, include special needs provisions of the Perkins Act, application proposal guidelines for Title II, Part A--Special Needs of the Act, guidelines for vocational assessment of the disadvantaged and handicapped, and guidelines for the "Equal Access" provisions of Section 401.101[a] of the Act. [YLB].

AN ED277900.
AU Davis, Jean Cary; Dickens, Ben.
IN West Virginia State Dept. of Education, Charleston. Bureau of Vocational, Technical, and Adult Education.
TI Supplemental Services for Special Needs Students in Vocational Education Programs: Guidelines for Implementation under the Provisions of the Carl D. Perkins Vocational Education Act of 1984 (P. L. 98-524).
PR EDRS Price - MF01/PC03 Plus Postage.
NT 51p.
YR 86.
AB This guide is intended to assist instructors and administrators in improving the vocational education of special needs students by providing supplemental services that have been authorized by the Carl D. Perkins Vocational Education Act of 1984. Discussed in a section on the implications of the act for disadvantaged and handicapped students are the law's vocational and prevocational mandates, vocational assessment, supplemental services, and identification of students. The second section covers in-class, out-of-class, and out-of-school instructional supportive services from the standpoint of the vocational instructor's role in providing supplemental services. Career awareness/prevocational counseling and exploration, vocational counseling, and parent-teacher contact are covered in a section on guidance counseling and career development. The fourth section, which deals with transitional services, outlines procedures for identification of job opportunities, job placement, and student followup. Concluding the guide is a section on corrective and other supplemental services. An appendix contains a brief bibliography of suggested sources of written and audiovisual materials and a sample listing of out-of-school support agencies. [MN].

AN ED278858.
AU Morley, Raymond E.; And Others.
IN Drake Univ., Des Moines, Iowa.
TI Transition from School to Work. Information for Counselors and Special Educators. Project Transition: Career Planning for Handicapped Students.
PR EDRS Price - MF01/PC03 Plus Postage.
NT 73p.
YR 85.
AB This guide is intended to provide basic information about the transition from school to work for handicapped students. The guide contains articles by educators and copies of newsletters related to handicapped students and school-to-work transitions, along with descriptions of various transition programs. The following are included in the book's eight sections: "OSERS [Office of Special Education and Rehabilitative Services] Programming for the Transition of Youth with Disabilities: Bridges from School to Working Life" [Madeline Will]; "Establishing a Context for Discussing Transition Issues" [Donn E. Brolin]; "Transition Summary" [Newsletter of information from the National Information Center for Handicapped Children and Youth]; "Exemplary Practices: Special Education and Vocational Rehabilitation" [from "Programs for the Handicapped" issued by the Clearinghouse on the Handicapped]; "School to Work: A Model for Vocational Transition" [from REHAB BRIEF by the National Institute of Handicapped Research]; "Iowa Programs/Activities/Thoughts" [various Iowa educators]; "Common Elements in Transition Models" [Iowa Department of Public Instruction]; and "Potential Roles of School Counselors in the Transition Process" [Iowa Department of Public Instruction]. [KC].

AN ED279474.
AU Lawless, Ken.
IN State Univ. of New York, Potsdam. Coll. at Potsdam.
TI Dream into Reality: Career Education in a Changing Economy. Harvesting the Harvesters. Book 9.
PR EDRS Price - MF01/PC01 Plus Postage.
AV School of Professional Studies, Potsdam College, Potsdam, NY 13676.
NT 17p. ; For related documents, see RC 016 138-147. Photographs may not reproduce clearly.
YR 86.
AB The ninth of a series of 10 study units for a Migrant Educators' National Training OutReach (MENTOR) correspondence course explores reasons for dropping out among migrant students, ways to lower dropout risk, vocational education needs, and role models. Designed for use in preservice or inservice teacher education, the unit points to the predominance of school-related factors in dropout decisions and the prevalence of perceptions of teacher indifference. Discussion of ways to reduce dropout risk includes problem recognition, high risk student identification, elimination of elementary school flunking practices, compensatory programs, and individual attention. The unit examines the successes and failures of vocational education and special vocational needs of migrant students and emphasizes the need for success stories and role models. A 46-item bibliography and list of state offices of migrant education are included. (LFL).

AN ED279843.
AU Brill, Jay; Hartman, Rhona C.
IN American Council on Education, Washington, DC. HEATH Resource Center.
TI Career Planning and Placement Strategies for Postsecondary Students with Disabilities. Revised.
PR EDRS Price - MF01/PC01 Plus Postage.
NT 9p. ; Revision of ED 238 226.
YR 86.
AB This fact sheet is designed to be a resource for disabled students themselves and for counselors, administrators, and instructors who are involved in career planning and placement strategies for disabled persons in postsecondary academic and technical institutions. The fact sheet is organized into five sections. The Selected Campus Strategies section provides ideas currently working in postsecondary institutions that can be used by career counselors or administrators who are attempting to establish similar programs on their campuses. Programs described include the following: campus-metropolitan area public and private employer cooperation, on-campus recruiter training, cooperative education, computerized job banks, campus-vocational rehabilitation services cooperation, vocational-technical training, and nondegree programs. The second section summarizes four federal programs: the federal-state Vocational Rehabilitation partnership, the U.S. Office of Personnel Management's placement program for hiring handicapped individuals in the federal civil service, Projects with Industry, and the President's Committee on Employment of the Handicapped. The third section describes three programs with a national focus: Job Opportunities for the Blind, National Center on Employment of the Deaf, and Training and Placement Services sponsored by the Epilepsy Foundation of America. A section providing names and addresses of selected resource persons knowledgeable in the fields of career planning for disabled persons follows. The final section contains a selected and annotated bibliography listing materials for disabled job seekers, for the general audience, and for career counselors; it also includes a list of selected resource organizations. (KC).

AN ED279906.
IN California State Univ. Long Beach.
TI VESL (Vocational English as a Second Language): Making Employment Training Work for Limited-English Proficient Participants.
PR EDRS Price - MF01/PC05 Plus Postage.
NT 122p. ; Some tables contain small print.
YR 86.
AB This handbook is intended for use by those attending a one-day workshop dealing with planning and developing a vocational English as a second language (VESL) program. Materials provided to reinforce the following objectives are addressed during the workshop: identify the need issues that can be used in planning services and responding to requests for proposals, define VESL and identify the kinds of VESL, identify approaches that meet the needs of the limited-English proficient individual, list appropriate assessment instruments and

methods for determining English language proficiency, demonstrate skills [program design and instruction] needed to implement a VESL program, and identify resources for implementation. The handbook is divided into the following five sections: data on the characteristics and educational needs of limited-English proficient persons and a compilation of VESL needs rationale resources; examinations of general occupational cluster and occupation-specific VESL; a table describing primary sources of vocational education/training and related instruction for limited-English proficient individuals; a guide to VESL instruction, which contains learning activities and information handouts based on the ESL, vocational, work experience, and workplace approaches; and the section from the GAIN manual that deals with ESL and VESL. [MN].

AN ED280242.
AU Hippolitus, Mona.
IN American Council on Education, Washington, DC. HEATH Resource Center.
TI Education for Employment: A Guide to Postsecondary Vocational Education for Students with Disabilities [1986-87 Edition].
PR EDRS Price - MF01/PC01 Plus Postage.
AV HEATH Resource Center, One Dupont Circle, N.W. Suite 800, Washington, DC 20036-1193.
NT 13p. ; For original fact sheet, see ED 228 435.
YR 86.
AB The fact sheet presents information, resources, and references concerning vocational education for disabled postsecondary students. Introductory sections define vocational education and cite federal legislation affecting vocational education for disabled persons. Suggestions for students on how and where to find career information list print resources and agency contacts. Types of institutions offering vocational programs are described, and the following components of vocational programs are discussed: [1] vocational assessment; [2] curriculum modifications and adaptations; and [3] technological devices that enhance disabled workers' job performance. Effective counseling of students, suggestions for assisting instructors who are dealing with handicapped students for the first time, and the role of the job development coordinator are also discussed. The fact sheet concludes with sections on classroom adaptations, Vocational Student Organizations [VSO's], interagency cooperation, and personnel preparation. Lists of selected resources and readings are appended. [JW].

AN ED280957.
AU Simpson, Kawanna J.; And Others.
IN Kentucky Univ, Lexington.
TI Economic Development Planning for Single Parents. Curriculum Materials for Vocational Teachers of Adolescents and Single Parents. Special Emphasis on Meeting the Needs of the Teen Parent.
PR EDRS Price - MF01/PC12 Plus Postage.
NT 284p.
YR 86.
AB This guide is intended for use in school-based intervention programs intended to help single parents [particularly teenagers who are expecting or already have a child] master basic money management and consumer skills. The guide is divided into sections dealing with the following topics: interpersonal relationships, value clarification, self-esteem, assertiveness, stress management, networking, human sexuality, teenage pregnancy, teenage parenting, child development and guidance, consumer rights and responsibilities, consumer decision making, banking and investment, taxation, health and life insurance, housing, transportation, success in balancing home life and a career, career planning, career-related education beyond high school, and equal employment opportunities. Information within each section is presented in relation to an overall objective, and concepts corresponding to the overall objective are included. Behavioral objectives are listed after each concept. Detailed teaching strategies, resource listings, and evaluation techniques follow. Concluding the guide are a 22-page resource guide and general information for teachers of students with special needs. [MN].

AN ED280958.
IN Iowa State Dept. of Education, Des Moines. Div. of Instructional Services.
TI Preparing Students for the 21st Century. Career Education Handbook.
PR EDRS Price - MF01/PC17 Plus Postage.
NT 408p.
YR 86.

AB This handbook provides educators with a practical planning and implementation guide for K-12 curriculum improvement in a context called career education. It also gives some direction for planning beyond the high school experience for continued learning and work placement. Chapter 1 establishes a rationale explaining the value of career education. Chapter 2 provides the terminology and definitions necessary to acquaint readers with the Iowa Career Education Model. Chapter 3 identifies points to consider for initiating/reviewing career education programs in local districts and for identifying staff roles and responsibilities. Sample checklists for planning are included. Chapter 4 provides information about the assessment and evaluation process as well as sample instruments. Chapter 5 contains current goal statements for curriculum areas. Hints and clues, including activity ideas, are given for incorporating needed curriculum improvements using career education concepts. Chapter 6 describes support components needed for a comprehensive career education program. These include guidance, community, media resource center, Career Information System of Iowa, and Project Discovery. Chapter 7 contains selected information to assist teachers working with disadvantaged and handicapped students. Methods of instruction, postsecondary transition, curriculum, and career development resources are identified. Review and discussion questions follow each chapter. (YLB).

AN ED281030.
AU Spence, Mary Catherine.
IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10 Bi-County Development Center for Adults.
TI Job Search for Non-Readers. Training Procedures. Special Demonstration 310 Project.
PR EDRS Price - MF01/PC02 Plus Postage.
NT 33p. ; For related documents, see CE 046 885-886.
YR 85.
AB This manual outlines the procedures for recruiting, preparing, scheduling, presenting, and evaluating a workshop for tutors participating in a program to help nonreaders develop job search skills. The following topics are discussed: an overview of the program; recruitment of tutors; recruitment of students; preparation for the workshop [space and materials]; the workshop schedule; the workshop presenter; the presentation topics [Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? Now that I've got it, how do I keep it? and conclusion]; and followup and support. Appendixes include a job search interest survey, a program description, publicity materials describing the project, a project newsletter, job search interest survey results, an expense worksheet, and a list of agencies providing job search assistance in Pennsylvania. (MN).

AN ED281031.
AU Spence, Mary Catherine.
IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10 Bi-County Development Center for Adults.
TI Job Search Workbook. Student Book.
PR EDRS Price - MF01/PC03 Plus Postage.
NT 74p. ; For related documents, see CE 046 884-886.
YR 85.
AB This manual is intended to assist nonreaders in developing job search skills. It includes materials for use in nine sessions involving the nonreader and a tutor. The following questions are addressed in the individual sessions: Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? and Now that I've got it, how do I keep it? Each session is divided into three parts. The first part looks at current job leads and what can be done right away. Part 2 teaches the new objective for the lesson and may include activities. The final part gives assignments to be carried out before the next meeting. The ninth session is intended for use after the student has obtained a job, and the eighth session is intended to set a framework for continuing the job search for as many sessions as is necessary. All of the session activities and study assignments make an allowance for the fact that the student is a nonreader, and suggestions are provided to help students circumvent some of the difficulties that nonreaders might encounter when doing such things as filling out job applications. (MN).

AN ED281032.
AU Spence, Mary Catherine.
IN Centre County Vocational-Technical School, Pleasant Gap, PA. CIU 10 Bi-County Development Center for Adults.
TI Job Search Workbook. Tutor Manual.
PR EDRS Price - MF01/PC03 Plus Postage.
NT 55p. ; For related documents, see CE 046 884-885.
YR 85.
AB This manual is intended to assist tutors participating in a program to help nonreaders develop job search skills. The first two sections give an overview of the program and present general guidelines for working with students. Detailed suggestions are provided for working with students in sessions addressing the following questions: Am I ready to look for a job? What kind of job do I want? What do I want and need in a job? Where are the jobs? How do I fill out a job application? What is a resume? What do I say on the phone? What do I do at an interview? How do I keep on looking? Now that I've got it, how do I keep it? Each session is divided into three parts. The first part looks at current job leads and what can be done right away. Part 2 teaches the new objective for the lesson and may include activities. The final part gives assignments to be carried out before the next meeting. The ninth session is intended for use after the student has obtained a job, and the eighth session is intended to set a framework for continuing the job search for as many sessions as is necessary. The document closes with a list of effective ways to work with adult students and a four-page list of references for tutors and students. [MN].

AN ED281042.
IN Alabama State Dept. of Education, Montgomery. Div. of Vocational Education Services.
TI All You Ever Wanted to Know about Special Needs But Didn't Know Who to Ask. Special Needs Handbook. [Revised Version].
PR EDRS Price - MF01/PC03 Plus Postage.
NT 74p. ; For earlier handbook, see ED 210 462.
YR 87.
AB This guide is intended to serve as a source of information pertaining to educational provisions for handicapped and disadvantaged students enrolled in vocational education programs in Alabama. The following topics are discussed: legislation [the Rehabilitation Act of 1973, the Education of the Handicapped Act, the Carl Perkins Act, and Alabama Public Law 106]; set-aside funds for the handicapped and disadvantaged [general uses of excess cost funds and procedures for obtaining funds]; disadvantaged students [federal classification criteria, eligibility requirements for special services paid for with excess cost funds, identification of and special services for educationally and economically disadvantaged students, accountability, and examples of programs for disadvantaged persons [mainstreaming and special programs and services]]; handicapped students [classification criteria, eligibility requirements for services paid for through set-aside funds, identification and placement of handicapped students in special and vocational education programs, alternative services and assistance for handicapped students, and work experience programs that provide handicapped students with direct participation in the world of work]; other concepts, programs, and services [least-restrictive environments, modified programs, separate specialized programs, and related services]; and commonly asked questions and answers [excess cost funds in relation to general uses, equipment, and salaries; identification of handicapped and disadvantaged students; and provision of services]. [MN].

Database Description

Vocational Education Curriculum Materials (VECM) was developed in 1982 as a cooperative effort of the National Center for Research in Vocational Education and the six curriculum coordination centers (CCCs) that comprise the National Network for Curriculum Coordination in Vocational and Technical Education (NNCCVTE). The National Center and the CCCs continue to work together in building and maintaining VECM.

The database contains over 6,500 records of both print and nonprint materials, including microcomputer courseware. VECM is updated quarterly. Currently it has no print equivalent. A Classification of Instructional Programs, published by the National Center for Education Statistics, is used for subject classification. A complete VECM citation as it appears in the database is in appendix C.

Availability of Materials

VECM materials have several kinds of availability: loan, rental, free, and purchase. The availability source is listed for the individual materials. Many of the materials on loan are available from the resource collections of the CCCs for a period of 2 weeks or more.

Access

VECM is a public file maintained by the National Center and available to subscribers of BRS Information Technologies, Inc. It is sponsored by the Office of Vocational and Adult Education, U.S. Department of Education. For more information contact Dr. Shirley A. Chase at the National Center (800) 848-4815.

Special Needs Materials

VECM contains materials developed specifically for handicapped, disadvantaged, limited English, and bilingual students. VECM also includes many materials considered appropriate for both regular and special needs students. Examples of recently developed (1983 or later) special needs instructional materials excerpted from VECM are included in this section. Both print and nonprint materials are included. Many of the items listed are one of a series and were selected to illustrate the kinds of materials available. To learn what other titles are in the series and to identify other special needs materials a computer search of VECM is recommended. Search services are offered nationwide by colleges and universities,

state departments of education, and others, including the CCCs. Additionally, curriculum developers are encouraged to submit their materials for announcement in VECM to the CCC serving their region. The names and addresses of the six CCCs and the states served by each are in appendix D. Exhibit 2 is a detailed sample record from VECM.

EXHIBIT 2
Sample VECM Record

Accession Number	AN	006545.
Title	TI	Find It; Get It; Keep It: A Pre-Employment Skills Curriculum for the Special Needs Individual.
Year	YR	1986.
Developer	DV	School District 186. 1900 West Monroe. Springfield, IL 62704. Dilbaitis, Gary J.
Subject Matter	SM	Personal-Social-Development. Basic-Skills. Basic-Skills. Job-Seeking-Changing-Skills.
Educational Level	EL	9-10; 11-12.
Intended User	IU	Student; Teacher.
Student Target Population	SP	Disadvantaged; Handicapped.
Print Material	PM	Curriculum Guide; Competency-based.
Format (Number of pages in print material)	FO	722 pp.
Descriptive Note	DN	Designed to aid special needs students in developing job acquisition skills and acquiring the knowledge to be able to maintain employment once a job is obtained.
Availability	AV	Sale $24.75. Curriculum Publications Clearinghouse, Western Illinois University. 46 Horrabin Hall. Macomb, IL 61455. [309] 298-1917 or [800] 322-3905 [IL only].

Examples From VECM

AN 005950.
TI Making It Work. An In-Service Training Program for Vocational Educators. Module I: Conquering Your Dropout Woes. Strategies for Retaining Students in Vocational High Schools. Trainer's Manual.
YR 1983.
DV A. L. Nellum and Associates.
186 Forbes Road.
Braintree, MA 02184.
Scott, Joyce; Pekelo-Bielen, Rhonda; Coughlin, David.
SM Education.
Education.
Teacher-Education-Specific-Subject-Areas. Special-Education.
Teacher-Education-Specific-Subject-Areas-Other.
Special-Education-General.
EL Higher Education.
IU Teacher; Administrator; Teacher Educator; Counselor.
SP Disadvantaged; Handicapped; Limited English.
PM Teaching Guide; Reference Material; Bibliography; Illustrated.
FO 262 pp.
NM Transparency.
DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanics, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any student. This trainer's manual helps the trainer understand the concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resources. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.
AV Loan 2-4 weeks.
Northeast Curriculum Coordination Center.
New Jersey Vocational Education Center, Crest Way.
Aberdeen, NJ 07747.
(201) 290-1900.

AN 005951.
TI Making It Work. An In-Service Training Program for Vocational Educators. Module II: Placing Your Voc Ed Trainee. Placement Strategies for Priority Students in Vocational Education. Trainer's Manual.
YR 1983.
DV A. L. Nellum and Associates.
186 Forbes Road.
Braintree, MA 02184.
Scott, Joyce; Pekelo-Bielen, Rhonda; Coughlin, David.
SM Education.
Education.
Teacher-Education-Specific-Subject-Areas. Special-Education.
Teacher-Education-Specific-Subject-Areas-Other.
Special-Education-General.
EL Higher Education.
IU Teacher; Administrator; Teacher Educator; Counselor.
SP Disadvantaged; Handicapped; Limited English.
PM Teaching Guide; Reference Material; Bibliography; Illustrated.
FO 208 pp.
NM Transparency.
DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanic, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any student. This trainer's manual helps the trainer understand the

concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Loan 2-4 weeks.
Northeast Curriculum Coordination Center.
New Jersey Vocational Education Center, Crest Way.
Aberdeen, NJ 07747.
(201) 290-1900.

AN 005952.

TI Making It Work. An In-Service Training Program for Vocational Educators. Module III: A Blueprint for Student Achievement. Instructional Adaptation Strategies for Priority Students in Vocational Education. Trainer's Manual.

YR 1983.

DV A. L. Nellum and Associates.
186 Forbes Road.
Braintree, MA 02184.
Scott, Joyce; Pekelo-Bielen, Rhonda; Coughlin, David.

SM Education.
Education.
Teacher-Education-Specific-Subject-Areas. Special-Education.
Teacher-Education-Specific-Subject-Areas-Other.
Special-Education-General.

EL Higher Education.

IU Teacher; Administrator; Teacher Educator; Counselor.

SP Disadvantaged; Handicapped; Limited English.

PM Teaching Guide; Reference Material; Bibliography; Illustrated.

FO 240 pp.

DN One of three modules of Making It Work, an inservice package designed to train vocational education personnel in the areas of retention, placement, and curriculum adaptation. Although specifically focused on retaining priority populations (Hispanic, LEP, Blacks, Handicapped, and women-men in non-traditional jobs) the retention strategies discussed are applicable to working with any

student. This trainer's manual helps the trainer understand the concept and design of the course and to prepare for and deliver the course. The manual also serves as a reference resource. The module is a one-day course that reviews some of the strategies used by schools to retain students and suggests a method for reviewing a school's internal capabilities to refine its existing retention program. Includes activities, lecture outlines, transparencies, case studies, self-check sheets, and handouts.

AV Loan 2-4 weeks.
Northeast Curriculum Coordination Center.
New Jersey Vocational Education Center, Crest Way.
Aberdeen, NJ 07747.
(201) 290-1900.

AN 006189.

TI Computer-Assisted Language Learning in Bilingual Vocational Education.

YR 1984.

DV Connecticut State Department of Education.
Box 2219.
Hartford, CT 06115.
Sayers, Dennis.

SM Education.
Education.
Bilingual-Bicultural-Education.
Bilingual-Bicultural-Education.

EL 9-10; 11-12; Adult.

IU Teacher; Administrator; Counselor.

SP Limited English; Bilingual.

PM Teaching Guide.

FO 65 pp.

DN Offers accurate information to bilingual educators concerning the realistic potential of micro-computers in vocational education programs. An overview of computer-assisted language learning is provided and there are also discussions on implementation through software purchasing and development of original programs. Topics include: definition of terms; microcomputer hardware; software; programming original material for bilingual vocational education; a model computer-based lesson or courseware development process; and sample programs.

AV Loan 4 weeks.
Northeast Curriculum Coordination Center, Rutgers, The State University.
Crest Way.
Aberdeen, NJ 08857.
(201) 290-1900.

AN 006209.
TI Individualized Learning Programs for Limited English Proficient Students: A Handbook for School Personnel.
YR 1984.
DV California Department of Education.
721 Capitol Mall.
Sacramento, CA 95814.
Parker, Dennis R.
SM Education.
Education.
Bilingual-Bicultural-Education.
Bilingual-Bicultural-Education.
EL Higher Education.
IU Teacher; Administrator; Teacher Educator.
SP Limited English.
PM Administrative Manual; Reference Material; Individualized, self paced; Illustrated.
FO 74 pp.
DN Useful resource for teachers of limited English proficient students. Offers helpful advice on an individual learning program.
AV Loan 4 weeks.
Western Curriculum Coordination Center.
1776 University Avenue, Wist 216.
Honolulu, HI 96822.
(808) 948-6496.

AN 006233.
TI Food P roduction, Management, and Services, Student Aid Book.
YR 1986.
DV Home Economics Curriculum Center, Texas Tech University.
PO Box 4067.
Lubbock, TX 79409.
SM Home-Economics.
Vocational-Home-Economics.
Food-Production-Management-Services.
Food-Service.
EL 11-12.
IU Student.
SP Disadvantaged.
PM Reference Material; Workbook; Competency-based; Behavioral Objectives.
FO 205 pp.
DN Student aid book combines information from the reference book and activities from the student activity book at a lower reading level (4th grade).
AV Sale $10.00.
Home Economics Curriculum Center, Texas Tech University.
PO Box 4067.
Lubbock, TX 79409.
(806) 742-3028.

AN 006242.
TI Modification of Instruction and Materials for Mainstreaming Special Needs Students in Business Education Classes.
YR 1984.
DV Department of Public Instruction and The University of Northern Iowa.
Career Education Division, Grimes State Office Building.
Des Moines, IA 50319.
SM Business. Education.
Business-Office. Education.
Special-Education. Teacher-Education-Specific-Subject-Areas.
Business-Education.
EL 9-10; 11-12; 13-14; Adult; Higher Education.
IU Teacher; Teacher Educator.
SP Handicapped.
PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation Instrument; Competency-based.
FO 247 pp.
DN To assist special needs instructors and business education teachers when mainstreaming special needs students in business education.

Includes basic business, office, marketing, and accounting.
Includes 3-ring binder.
AV Sale $15.00.
Iowa Curriculum Assistance System.
College of Education, N008 Lagomarcino Hall, Iowa State University.
Ames, IA 50011.
(515) 294-8920.

AN 006392.
TI Nurse Assistant in a Long-Term Care Facility - Supplementary Units for Special Needs Students.
YR 1986.
DV Instructional Materials Laboratory, University of Missouri.
10 Industrial Education Building.
Columbia, MO 65211.
Jones, Beverly; Moore, Marilyn.
SM Health.
Allied-Health.
Nursing-Related-Services.
Nursing-Assisting.
EL 11-12; 13-14; Adult.
IU Student; Teacher.
SP Disadvantaged; Handicapped; Limited English.
PM Curriculum Guide; Teaching Guide; Evaluation Instrument; Learning Module; Workbook; Competency-based; Task Analysis; Behavioral Objectives; Individualized, self paced; Field-tested/Validated; Illustrated.
FO 350 pp.
DN Hands-on student materials to supplement instruction in regular Certified Nurse Assistant programs. Designed to aid handicapped and disadvantaged students. Contains illustrated step-by-step procedures to develop occupational skills. SN-41-S.
AV Sale Contact for Price.
Instructional Materials Laboratory, Director, University of Missouri.
10 Industrial Education Building.
Columbia, MO 65211.
(314) 882-2883.

AN 006397.
TI Robotics Technician.
YR 1984.
DV Associated Educational Consultants, Incorporated, North Allegheny Office and Research Park.
McKnight and Pine Creek Road, PO Box 15073.
Pittsburgh, PA 15237.
SM Education, Engineering.
Education, Engineering-Engineering-Related-Technologies.
Curriculum-Instruction.
Electromechanical-Instrumentation-Maintenance-Technologies.
Curriculum-Instruction. Electromechanical-Technology.
EL 11-12; 13-14; Adult.
IU Teacher; Administrator; Teacher Educator.
SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.
PM Reference Material; Bibliography; Competency-based; Task Analysis; Criterion Referenced Evaluation; Behavioral Objectives; Field-tested/Validated.
FO 155 pp.
DN A V-TECS catalog contains a complete worker validated task list and tools, equipment, and work aids list for the job title(s) specified. Each task is further expressed in the form of performance objectives which contain the conditions and worker identified standard for each task. Performance steps are also listed as a guide to conduct of the task.
AV Sale $18.50 for Non-Members of V-TECS. 50% less for members.
Curriculum Publications Clearinghouse, Western Illinois University.
Horrabin Hall 46.
Macomb, IL 61455.
(309) 298-1917.

AN 006410.
TI The Special Needs Learner in Employment-Related Training, Instructional Units for Employment-Related Professionals.
YR 1985.
DV Vocational Education Services.
840 State Road 46 Bypass.
Bloomington, IN 47405.

SM Education.
Education.
Special-Education.
Special-Education-General.
EL Higher Education.
IU Teacher; Teacher Educator.
SP Disadvantaged; Handicapped.
PM Curriculum Guide; Reference Material; Learning Module.
DN Seven Modules each of which can be ordered separately: 1) Rationale; 2) Cooperative Measures; 3) Assessment and Planning; 4) Modifying Facilities and Instructional Techniques; 5) Behavior Management; 6) Curriculum Modification; 7) Materials Evaluation and Modification.
AV Loan 2 weeks; Sale $30.00 per set; $5.00 each module.
Vocational Education Services.
840 State Road, 46 Bypass.
Bloomington, IN 47405.
(812) 337-6711.

AN 006473.
TI Soil and Plant Science.
YR 1985.
DV Kentucky Department of Education.
Capitol Plaza Tower.
Frankfort, KY 40601.
SM Agriculture.
Agricultural-Sciences.
Soil-Sciences. Plant-Sciences.
Soil-Sciences-General. Plant-Sciences-General.
EL 11-12.
IU Teacher.
SP Disadvantaged.
PM Teaching Guide; Competency-based; Behavioral Objectives.
FO 323 pp.
AV Loan 2 weeks.
Librarian, Southeast Curriculum Coordination Network.
PO Drawer DX.
Mississippi State, MS 39762.
(601) 325-2510.

AN 006474.
TI Special Vocational Education: Liaison Program for Commercial Foods.
YR 1986.
DV Center for Career and Vocational Teacher Education.
Western Kentucky University.
Bowling Green, KY 42101.
SM Education. Home-Economics.
Education. Vocational-Home-Economics.
Special-Education. Food-Production-Management-Services.
Special-Education-Other. Food-Service.
EL 11-12; 13-14.
IU Student; Teacher.
SP Disadvantaged.
PM Teaching Guide; Competency-based; Task Analysis; Behavioral Objectives.
AV Loan 2 weeks.
Librarian, Southeast Curriculum Coordination Network.
PO Drawer DX.
Mississippi State, MS 39762.
(601) 325-2510.

AN 006495.
TI Nurse Assistant in a Long-Term Care Facility - Supplementary Units for Special Needs Students.
YR 1986.
DV Instructional Materials Laboratory, University of Missouri.
10 Industrial Education Building.
Columbia, MO 65211.
Jones, Beverly; Moore, Marilyn.
SM Health.
Allied-Health.
Nursing-Related-Services.
Nursing-Assisting.
EL 11-12; 13-14; Adult.
IU Student; Teacher.
SP Disadvantaged; Handicapped; Limited English.
PM Curriculum Guide; Teaching Guide; Evaluation Instrument; Learning Module; Workbook; Competency-based; Task Analysis; Behavioral Objectives; Individualized, self paced; Field-tested/Validated; Illustrated.

FO 350 pp.
DN Hands-on student materials to supplement instruction in regular Certified Nurse Assistant programs. Designed to aid handicapped and disadvantaged students. Contains illustrated step-by-step procedures to develop occupational skills. SN-41-S.
AV Sale Contact for price.
Instructional Materials Laboratory, Director University of Missouri.
10 Industrial Education Building.
Columbia, MO 65211.
(314) 882-2883.

AN 006513.
TI EFE-WECEP Instructional Materials Manual: Basic Living Skills.
YR 1984.
DV Old Dominion University.
Norfolk, VA.
Miller, Malvern L.; Netherton, David L.
SM Home-Economics.
Vocational-Home-Economics.
Consumer-Homemaking-Home-Economics.
Consumer-Education.
EL 9-10; 11-12.
IU Teacher; Administrator.
SP Disadvantaged.
PM Curriculum Guide; Teaching Guide; Reference Material; Competency-based; Task Analysis; Criterion Referenced Evaluation.
FO 748 pp.
DN Includes transparencies, puzzles, games, tests, and other related instructional aids for Basic Living Skills classes for students with special needs who intend to live on their own. Topics include budgeting, banking, insurance, housing needs, and consumer shopping for food and clothing. EFE-WECEP - Education for Employment - Work Experience Cooperative Education Program.
AV Loan 4 weeks; Sale $51.50.
Distribution-Sales, Virginia Vocational Curriculum and Resource Center.
2200 Mountain Road.
Glen Allen, VA 23060-2208.
(804) 262-7439.
AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006515.
TI EFE-WECEP Instructional Materials Manual: Employment.
YR 1984.
DV Old Dominion University.
Norfolk, VA.
Miller, Malvern L.; Netherton, David L.
SM Personal-Social-Development.
Basic-Skills.
Basic-Skills.
Job-Seeking-Changing-Skills.
EL 9-10; 11-12.
IU Teacher; Administrator.
SP Disadvantaged.
PM Curriculum Guide; Teaching Guide; Reference Material; Evaluation Instrument; Competency-based.
FO 512 pp.
NM Transparency; Master.
DN Designed for teachers of students entering employment, this manual includes information sheets, selected instructional activities, transparency masters, student worksheets, and tests plus references to other texts and audio-visual aids. Subjects covered include job orientation, successful work attitudes, and behaviors; factors leading to promotion, advancement, and raises; personal pay records; job resignation; dismissal from a job; job safety; and employee organizations. EFE-WECEP - Education for Employment-Work Experience Cooperative Education Program.
AV Loan 4 weeks; Sale $40.00.
Distribution-Sales, Virginia Vocational Curriculum and Resource Center.
2200 Mountain Road.
Glen Allen, VA 23060-2208.
(804) 262-7439.
AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006522.
TI Independence in Work.
YR 1984.
DV State Department of Education.
PO Box 60.
Richmond, VA 23216.
Van Valkenburgh, Nancy.
SM Personal-Social-Development.
Basic-Skills.
Basic-Skills.
Basic-Skills-General.
EL 11-12; 13-14; Adult.
IU Teacher; Administrator.
SP Disadvantaged; Handicapped.
PM Curriculum Guide; Teaching Guide; Reference Material; Competency-based.
FO 669 pp.
DN A handbook for teaching work-related basic academic skills identified by Virginia vocational rehabilitation facilities as necessary for job training and employment. Although designed primarily for instruction of adults with handicaps, the skills identified are applicable to Adult Basic Education (ABE) programs with non-readers or handicapped, Joint Training Partnership Act (JTPA) job-training programs, secondary special education and various independent living, day care and adult activity programs.
AV Loan 4 weeks; Sale $46.00.
Distribution-Sales, Virginia Vocational Curriculum and Resource Center.
2200 Mountain Road.
Glen Allen, VA 23060-2208.
(804) 262-7439.
AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006539.
TI Planning and Implementing a Comptency-Based Special Agriculture Program.
YR 1985.

DV Virginia Vocational Curriculum Center.
2200 Mountain Road.
Glen Allen, VA 23060.
Armstrong, Flora C.
SM Agriculture. Education.
Agribusiness-Agricultural-Production. Agricultural-Sciences.
Renewable-Natural-Resources. Education.
Special-Education.
Education-of-the-Culturally:-Disadvantaged.
Curriculum-and-Instruction.
EL 9-10; 11-12.
IU Teacher; Administrator.
SP Disadvantaged.
PM Curriculum Guide; Competency-based.
FO 48 pp.
DN Based on Agriculture Science and Mechanics courses; guide includes tasks and applications for various agriculture areas for a 1-year course for disadvantaged students. Also includes suggestions for program design, resource coordination, and classroom management.
AV Loan 4 weeks; Sale $5.00.
Distribution-Sales, Virginia Vocational Curriculum Center.
2200 Mountain Road.
Glen Allen, VA 23060.
(804) 262-7439.
AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006545.
TI Find It; Get It; Keep It: A Pre-Employment Skills Curriculum for the Special Needs Individual.
YR 1986.
DV School District 186.
1900 West Monroe.
Springfield, IL 62704.
Dilbeitis, Gary J.
SM Personal-Social-Development.
Basic-Skills.
Basic-Skills.
Job-Seeking-Changing-Skills.

EL 9-10; 11-12.
IU Student; Teacher.
SP Disadvantaged; Handicapped.
PM Curriculum Guide; Competency-based.
FO 722 pp.
DN Designed to aid special needs students in developing job acquisition skills and acquiring the knowledge to be able to maintain employment once a job is obtained.
AV Sale $24.75.
Curriculum Publications Clearinghouse, Western Illinois University.
46 Horrabin Hall.
Macomb, IL 61455.
(309) 298-1917 or (800) 322-3905. (IL only).
AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006546.
TI Special Needs Guide for Industrial Education Programs.
YR 1985.
DV Illinois State Board of Education.
100 North First Street.
Springfield, IL 62777.
SM Trade-Industrial.
Construction-Trades. Mechanics-Repairers. Precision-Production.
Transportation-Material-Moving.
EL 11-12.
IU Teacher; Administrator.
SP Disadvantaged; Handicapped; Limited English; Bilingual.
PM Administrative Manual.
FO 12 pp.
DN Designed to assist teachers in recognizing the characteristics of students with special needs, understanding their unique educational needs, and modifying the learning environment and instructional methodology to accommodate those needs in industrial education classes.
AV Sale $1.00.
Curriculum Publications Clearinghouse, Western Illinois University.
46 Horrabin Hall.
Macomb, IL 61455.
(309) 298-1917 or (800) 322-3905. (IL only).

AA East Central CCC, Sangamon State University, F-2, Springfield, IL 62708.

AN 006581.
TI Self-Instructional Competency-Based Professional Teacher Training Manuals. Identify Administrative Support Necessary to Implement CBVE.
YR 1985.
DV The DAVEA Center.
301 North Swift Road.
Addison, IL 60101.
Oen, Urban T.
SM Education.
Education.
Curriculum-Instruction.
Curriculum-Instruction.
EL Higher Education.
IU Teacher; Administrator; Teacher Educator; Counselor.
SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.
PM Administrative Manual; Teaching Guide; Learning Module; Competency-based; Task Analysis; Behavioral Objectives; Individualized, self paced.
FO 20 pp.
DN CBVE - Competency Based Vocational Education.
AV Loan 4 weeks.
East Central Network.
Sangamon State University, F-2.
Springfield, IL 62708.
(217) 786-6375 or (800) 252-4822. (IL only).

AN 006599.
TI AIASA Guide for Industrial Education Programs.
YR 1985.
DV Illinois State Board of Education.
100 North First Street.
Springfield, IL 62777.
SM Trade-Industrial. Education. Personal-Social-Development.
Construction-Trades. Mechanics-Repairers. Precision-Production.
Transportation-Materials-Moving. Education.
Citizenship-Civic-Activities.

Education-General. Citizenship-Civic-Activities.
Education-General. Citizenship-Civic-Activities-General.
EL 11-12.
IU Student; Teacher.
SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.
PM Administrative Manual.
FO 17 pp.
DN Designed to be used with other AIASA publications to assist teachers in developing and promoting student organizations in industrial education at the exploratory and orientation levels. AIASA - American Industrial Arts Student Association.
AV Sale $1.25.
Curriculum Publications Clearinghouse, Western Illinois University.
46 Horrabin Hall.
Macomb, IL 61455.
(309) 298-1917 or (800) 322-3905. (IL only).

AN 006619.
TI Data Processing Curriculum Guide.
YR 1985.
DV South Caroline Department of Education.
Columbia, SC 29201.
Williams, Charlie G; Oswald, Moody M.
SM Education. Business.
Education. Business-Office.
Curriculum-Instruction. Business-Data-Processing-Related-Programs.
Curriculum-Instruction.
Business-Data-Processing-Related-Programs-General.
EL 11-12; 13-14; Adult; Higher Education.
IU Teacher; Administrator; Teacher Educator.
SP Regular; Disadvantaged; Handicapped; Limited English; Bilingual.
PM Curriculum Guide; Teaching Guide; Reference Material; Bibliography; Competency-based; Task Analysis; Criterion Referenced Evaluation; Behavioral Objectives; Field-tested/Validated.
FO 85 pp.
DN V-TECS Curriculum Guides include performance objectives which include conditions [tools and equipment], tasks, and standards for performance; enabling objectives; teaching activities; resources and criterion referenced measures for each objective.
AV Sale $9.00 to non-members of V-TECS, 50% less to members.
Curriculum Publications Clearinghouse, Western Illinois University.
46 Horrabin Hall.
Macomb, IL 61455.
(309) 298-1917.

AN 006625.
TI Vermont Cooperative Vocational Work Experience Handbook for Teacher-Coordinators.
YR 1985.
DV State of Vermont Department of Education.
State Street.
Montpelier, VT 05602.
SM Education.
Education-General.
Cooperative-Education.
Cooperative-Education.
EL 11-12.
IU Teacher.
SP Regular; Disadvantaged; Handicapped; Limited English.
PM Administrative Manual; Teaching Guide; Evaluation Instrument; Bibliography.
FO 169 pp.
NM Microfiche #VT-28.
DN This publication provides a set of guidelines for co-op teacher-coordinators. It can be used to orient a new teacher-coordinator and as an on-going reference guide for program implementation. It includes descriptions of the co-op programs in Vermont and introduces educators, employers, and others to cooperative vocational work experience. Topics covered include the responsibilities of the teacher-coordinator, program implementation, co-op for special needs students, legal issues. The appendices include sample applications, training plans, evaluations, and miscellaneous forms as well as copies of relevant legal documents and resource lists. Order Number: VT-28.

AV Loan 4 weeks.
Northeast Curriculum Coordination Center, New Jersey Vocational Education Resource Center Rutgers - The State University.
Crest Way.
Aberdeen, NJ 07747.
(201) 290-1900.

AN 006628.
TI Parent Education Workbook for Mainstreamed Students: Module 4: Contemporary Parenting Choices Series.
YR 1985.
DV Iowa State University, Home Economics Education Department.
Ames, IA 50011.
Schultz, Jerelyn.
SM Home-Economics.
Vocational-Home-Economics.
Consumer-Homemaking-Home-Economics.
Family-Living-Parenthood.
EL 9-10; 11-12.
IU Student.
SP Handicapped.
PM Teaching Guide; Workbook.
DN Fourth module of sexuality parenting education series. Provides 12 self-contained units of learning exercises that introduce students with learning and mental disabilities to concepts of sexuality, life-styles, having and rearing a child. Twelve separate workbook units; one teacher's manual.
AV Sale Contact for Price.
Iowa State University Press.
2121 South State Avenue.
Ames, IA 50010.
(515) 294-5280.

AN 006682.
TI Be Motivated. The Winning Combination.
YR 1986.
SM Personal-Social-Development.
Personal-Awareness.
Personal-Awareness.
Values-Attitudes-Beliefs.
EL 9-10; 11-12; 13-14; Adult.
IU Student.
SP Regular; Disadvantaged; Handicapped.
PM Teaching Guide.
NM Microcomputer Program; Apple II; 48K Memory; 1 Disk; 5 1/4 Inch Size.
DN One of a series of four, Be Motivated helps students see what motivates them and how their perceptions, attitudes, and values are related to their motivational style. An evaluation printout suggests attitudes and perceptions for future success. Reading level, grades 5-6. Order 4V-351AD, Order complete set of 4, 4V-350AD.
AV Sale $54.95 with Back-up; $199.95 for set of four, The Winning Combination.
Opportunities for Learning, Inc.
20417 Nordhoff St. Dept. RB.
Chatsworth, CA 91311.
(818) 341-2535.

AN 006701.
TI Vocational Education Program Courses Standards: Special Needs Programs.
YR 1986.
DV Division of Vocational, Adult, and Community Education.
Knott Building.
Tallahassee, FL 32301.
SM Education.
Education.
Special-Education.
Special-Education-General.
EL 11-12; 13-14.
IU Teacher.
SP Disadvantaged; Handicapped; Limited English; Bilingual.
PM Curriculum Guide.
FO 15 pp.
DN This document contains vocational education program courses standards for exploratory courses, practical arts courses and job preparatory programs offered at the secondary or postsecondary level as a part of Florida's comprehensive vocational education program.

AV Loan 4 weeks.
Librarian, Southeast Curriculum Coordination Network.
PO Drawer DX.
Mississippi State, MS 39762.
(601) 325-2510.
AA Available at each of the six Curriculum Coordination Centers.

AN 006766.
TI Career Planning System, [Short Version].
YR 1986.
DV Conover Company.
5684 Shurbert Road.
Omro, WI 54963.
SM Education.
Education.
Special-Education.
Special-Education-General.
EL 13-14.
IU Student; Teacher.
SP Disadvantaged; Handicapped.
NM Microcomputer Program; Apple II; IIc; IIe; 1 DOS; 18 Disks; 5 1/4 Inch Size.
DN This is designed to actively involve students in planning their own career-related studies. The system is written at approximately the 3.5 grade reading level. The outcomes of the CPS revolve around the following four major career development objectives: To learn about personal interests; To examine occupations to see how they relate to personal interests; To identify areas of study in which personal interests may be nutured; To relate educational preperation to potential occupational choices. Requires 2 disk drives and printer. Order Number: CZCPS.
AV Sale $495.00.
Cambridge Career Products.
#2 Players Club Drive.
Charleston, WV 25311.
800-468-4227 In West Virginia 1-344-8550.

AN 006786.
TI Successful Job Interviewing.
YR 1983.
DV MCE - Microcomputer Educational Programs.
157 S. Kalamazoo Mall, Suite 250.
Kalamazoo, MI 49007.
SM Personal-Social-Development.
Basic-Skills.
Basic-Skills.
Job-Seeking-changing-Skills.
EL 9-10; 11-12; 13-14; Adult.
IU Student.
SP Regular; Disadvantaged; Handicapped.
NM Microcomputer Program; Apple II; 1 Disk; 5 1/4 Inch Size.
DN This program provides the students with tips on how to plan and implement a successful job interview. It teaches proper dress, importance of being on time for interviews, acceptable behavior during the interview process, questions to expect and questions to ask, as well as the proper follow-up procedure. The program contains creative graphics. Reading level, grades 3-4. Order Number: MC600A.
AV Sale $54.95.
Cambridge Career Products.
#2 Players Club Drive.
Charleston, WV 25311.
800 468-4227 In West Virginia 1-344-8550.

AN 006885.
TI Safety in Vocational Education Classrooms.
YR 1984.
DV Instructional Materials Laboratory, The Ohio State University.
842 West Goodale Boulevard.
Columbus, OH 43210.
SM Engineering.
Engineering-Engineering-Related-Technologies.
Industrial-Production-Technologies.
Safety-Technology.

EL 9-10; 11-12.
IU Student; Teacher.
SP Disadvantaged.
PM Evaluation Instrument; Workbook.
FO 106 pp.
DN A most complete and concise workbook-type manual, this publication contains many activities, quizzes, tests, and answer keys for general laboratory and shop safety skills. It enables a student or teacher to learn new skills, enhance existing ones, and grow SAFELY. Personal protective equipment, electrical and fire safety, and developing safety attitudes are a few of the many topics covered in the manual.
AV Sale $7.00.
Instructional Materials Laboratory.
842 West Goodale Boulevard.
Columbus, OH 43210.
(614) 221-4850.

AN 006924.
TI Marketing Education.
YR 1987.
DV Curriculum Resource Team, Michigan State University Agriculture Extended Education Department.
100 Wills House.
E. Lansing, MI 48824.
Olson, Chris; Culpeppen, Carol.
SM Business.
Marketing-Distribution. General-Marketing.
Business-Personal-Services-Marketing.
Business-Personal-Services-Marketing-General.
EL 11-12; 13-14; Adult; Higher Education.
IU Teacher; Administrator; Teacher Educator.
SP Regular; Handicapped.
PM Curriculum Guide; Teaching Guide; Reference Material; Bibliography; Competency-based; Task Analysis; Criterion Referenced Evaluation; Field-tested/Validated.
FO 279 pp.
DN Features instructional areas for preparatory marketing education programs. Contains research-based task statements, achievement indicators, learning activities and resources.
AV Loan 4 weeks; Sale $13.00.
Michigan Vocational Education Resource Center.
133 Erickson.
E. Lansing, MI 48824.
(517) 353-4397.

AN 006937.
TI Making the Transition: A Guide for Helping Students with Special Needs.
YR 1986.
DV American Vocational Association.
Asselin, Susan B.
SM Education. Personal-Social-Development.
Education. Basic-Skills.
Special-Education. Basic-Skills.
Special-Education-General. Job-Seeking-Changing-Skills.
EL 11-12; 13-14.
IU Student; Teacher.
SP Disadvantaged; Handicapped.
PM Teaching Guide.
FO 44 pp.
DN Shows you how to teach handicapped and disadvantaged students the skills they need to become self-sufficient. Focuses on models and proven techniques to use to ease the transition from school to employment. Order Number: PAA16SN.
AV Sale $7.50.
AVA Resources.
1410 King Street.
Alexandria, VA 22314.
(703) 683-3111.

AN 006939.
TI Procedures Handbook for Special Needs Work-Study Coordinators.
YR 1985.
DV Aspen Systems.
1600 Research Blvd.
Parrish, Linda H.; Kok, Marilyn R.
SM Education. Personal-Social-Development.
Education. Basic-Skills.

Special-Education. Curriculum-Instruction. Basic-Skills.
Special-Education-General. Curriculum-Instruction.
Job-Seeking-Changing-Skills.
EL 11-12; 13-14.
IU Student; Teacher.
SP Disadvantaged; Handicapped.
FO 167 pp.
DN This handbook covers work-study programs for the handicapped. Provides you with a class outline, curriculum resources and suggested classroom activities, guest speakers and field trips. Includes ten forms you will put to use right away. This book will help you equip your special students with the tools to make a smooth transition from school to work. Order Number: AAC155N.
AV Sale $35.00.
AVA Resources.
1410 King Street.
Alexandria, VA 22314.
(703) 683-3111.

AN 007016.
TI Automated Accounting for the Personal Computer.
YR 1984.
DV Chinatown Resources Development Center.
655 Geary Street.
San Francisco, CA 94102.
Buidang, Hada.
SM Business. Computer-Information-Sciences.
Business-Office. Computer-Information-Sciences.
Accounting-Bookkeeping-Related-Programs.
Computer-Information-Sciences-General.
Accounting-Computing. Computer-Information-Sciences-General.
EL 11-12; 13-14; Adult.
IU Student; Teacher.
SP Limited English; Bilingual.
PM Teaching Guide; Workbook.
FO 97 pp.
DN Bilingual Vocational Training Materials Project. Presented in English. The course teaches students to transfer their knowledge of the accounting method to a computerized method on an IBM Personal Computer. Target group: Asian. Document Number: 14.G2.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007026.
TI Electronics: Book I.
YR 1986.
DV Elk Grove Unified School District.
8820 Elk Grove Boulevard.
Elk Grove, CA 95624.
Johnson, Dennis; Thompson, David; Hahn, Song; Hahn, Leni.
SM Trade-Industrial.
Mechanics-Repairers.
Electrical-Electronics-Equipment-Repair.
Industrial-Electronics.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Teaching Guide; Evaluation Instrument; Competency-based; Task Analysis; Behavioral Objectives.
FO 200 pp.
DN Bilingual Vocational Training Materials Project. One of a series of three, Presented in English. Recommended for use with Basic Electronics, by Bernard Grob, 5th Edition, McGraw Hill, 1984. It contains: electronic math, history of electronics, tool use, meters, nature of electronics, connectors and insolators, components, and resistors. Target group: Vietnamese; Chinese. Document Number: 25.G2.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007035.
TI Air Conditioning Technician Program - Course Outlines.
YR 1985.
DV Houston Community College.
22 Waugh Drive.
Houston, TX 77007.
SM Trade-Industrial. Engineering.
Mechanics-Repairers. Engineering-Engineering-Related-Technologies.
Heating-Air-Conditioning-Refrigeration-Mechanics-General.
Industrial-Production-Technologies.
Heating-Air-Conditioning. Safety-Technology.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Curriculum Guide; Task Analysis; Behavioral Objectives.
FO 12 pp.
DN Bilingual Vocational Training Materials Project. Presented in English. Contains: refrigeration and air conditioning theory, including heat and temperature, pressure, heat transfer, energy and refrigerants, tools and materials, functions and safety, electrical theory, with curuits, including cycles, metering, evaporation, and condensers. Target group: Hispanic. Document Number: 30.G1.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007040.
TI Home Maintenance, Glossary; Lao.
YR 1985.
DV Lansing School District, Harry Hill Academic and Vocational Center.
5815 Wise Road.
Lansing, MI 48910.
Nanthavongsa, Manivong.
SM Trade-Industrial.
Construction-Trades.
Miscellaneous-Construction-Trades.
Building-Maintenance. Drywall-Installation. Plastering.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Reference Material.
FO 75 pp.
DN Bilingual Vocational Training Materials Project. 34.G5. Presented in Laotian, English. Glossary of home maintenance terms in English with bilingual English Lao definitions. Included is care of tools and equipment, plaster and drywall repair, replacing a plug fuse, fasteners and other hardware. Target group: Laotian. Document Number: 34.G5.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007046.
TI Cosmetology Terminology; Vietnamese.
YR 1985.
DV Lansing School District, Harry Hill Academic and Vocational Center.
5815 Wise Road.
Lansing, MI 48910.
Ly-Wallace, Hieu.
SM Consumer-Personal-Miscellaneous-Services.
Consumer-Personal-Miscellaneous-Services.
Personal-Services.
Cosmetology.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Reference Material.
FO 49 pp.
DN Bilingual Vocational Training Materials Project. Presented in Vietnamese, English. Defines one-word terms as well as descriptive phreses of cosmetology concepts. Target group: Vietnamese. Document Number: 34.G11.

AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007054.
TI Small Engine Repair, Definitions; Hmong, Lao, Vietnamese.
YR 1985.
DV Lansing School District, Harry Hill Academic and Vocational Center.
5815 Wise Road.
Lansing, MI 48910.
Vang, Kao; Nanthavongsa, M.; Ly-Wallace, Hieu.
SM Trade-Industrial.
Mechanics-Repairers.
Vehicle-Mobile-Equipment-Mechanics-Repairers.
Small-Engine-Repair.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Reference Material.
FO 155 pp.
DN Bilingual Vocational Training Materials Project. Presented in Hmong, Laotian, Vietnamese. These vocabulary lists can be used in a classroom setting by an instructor in a small engine repair class, or in a hands-on setting. The terms refer to engine parts, tools and equipment used in engine repair, specific repair procedures, electrical systems and principles. Target group: Lao Hmong, Vietnamese, Laotian. Document Number: 34.G20.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007061.
TI Language Functional-Notional Materials.
YR 1984.
DV Metropolitan State College, Bilingual Vocational English Training Program.
190 East 9th Avenue.
Denver, CO 80203.
Franco, Alida; Fox, Randy.
SM Education.
Education.
Teaching-English-as-a-Second-Language-Foreign-Language.
Teaching-English-as-a-Second-Language-Foreign-Language.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Teaching Guide; Evaluation Instrument; Competency-based; Behavioral Objectives.
FO 34 pp.
DN Bilingual Vocational Training Materials Project. Presented in English. Designed to teach vocational English classes on-site at industrial locations. Included are the behavioral objectives for each language function or notion that is taught. Some objectives are: to call in sick; to report a problem; to appropriately respond to all safety situations; to ask questions for clarification; and to ask to borrow something and return it. Target group: any ethnic group. Document Number: 42.G3.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007063.
TI Vocabulary for Warehouse Clerks.
YR 1985.
DV Metropolitan State College, Bilingual Vocational English Training Program.
190 East 9th Avenue.
Denver, CO 80203.
Fox, Randy; Hayden, Roberta.
SM Business. Education.
Business-Office. Education.
Typing-General-Office-Related-Programs.
Teaching-English-as-a-Second-Language-Foreign-Language.
Shipping-Receiving-Stock-Clerk.
Teaching-English-as-a-Second-Language-Foreign-Language.
EL 11-12; 13-14; Adult.
IU Teacher.
SP Limited English; Bilingual.
PM Teaching Guide; Reference Material.
FO 29 pp.
DN Bilingual Vocational Training Materials Project. Presented in English. Developed for training limited-English speakers to function as warehouse clerks. Sentence completion exercises are included, along with answer keys. Target group: any ethnic group. Document Number: 42.G4.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007084.
TI Assistant Chef Program: Curriculum Outline, Safety and Sanitation, Objectives, and Sample Menus.
YR 1984.
DV St. Augustine College, Bilingual Vocational Center.
1812 South Ashland.
Chicago, IL 60608.

SM Home-Economics.
Vocational-Home-Economics.
Food-Production-Management-Services.
Chef-Cook.
EL 11-12; 13-14; Adult.
IU Student; Teacher.
SP Limited English; Bilingual.
PM Teaching Guide; Task Analysis; Behavioral Objectives; Illustrated.
FO 95 pp.
DN Bilingual Vocational Training Materials Project. Presented in English, Spanish. Requires students to verbally describe the activities being performed. Topics covered are preparation of specific recipes, such as Italian sauce. Contains many complete breakfast, lunch, and dinner menus. Provides an orientation to safety, personal appearance and grooming, teamwork, employer expectations, and good manners on the job. Target group: Hispanic. Document Number: 66.G2; 66.G3.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007087.
TI Curriculum Guide for the Bilingual Vocational Data Entry Word Processing Program.
YR 1985.
DV Triton College, Nuevos Horizontes Hispanic Center.
2000 North 5th Avenue.
River Grove, IL 60171.
SM Business. Personal-Social-Development.
Business-Office. Basic-Skills.
Business-Data-Processing-Related-Programs.
Secretarial-Related-Programs. Basic-Skills.
Business-Data-Processing-Related-Programs.
Secretarial-Related-Programs. Word-Processing.
Job-Seeking-Changing-Skills.

EL 11-12; 13-14; Adult.
IU Student; Teacher.
SP Limited English; Bilingual.
PM Curriculum Guide.
FO 101 pp.
DN Bilingual Vocational Training Materials Project. Presented in English. Provides effective occupational area instruction and should be utilized in conjunction with a vocational English as a Second Language Curriculum Guide for bilingual vocational training programs, which is the second part of this package. Target group: Hispanic. Document Number: 70.G1; 70.G2.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

AN 007091.
TI Pre-Vocational Printing: Study Guide.
YR 1984.
DV Western Wisconsin Technical Institute.
6th and Vine Streets.
LaCrosse, WI 54602.

SM Trade-Industrial.
Precision-Production.
Graphic-Printing-Communications.
Graphic-Printing-Communications. General.
EL 13-14.
IU Student.
SP Limited English; Bilingual.
PM Evaluation Instrument; Illustrated.
FO 84 pp.
DN Bilingual Vocational Training Materials Project. Presented in English. Developed for English as a Second Language students entering the printing program at Western Wisconsin Technical Institute. Meant to accompany The In-Plant Printer, by Frank A. Bailey, State of New Jersey Department of Education, Division of Vocational Education. Target group: any ethnic group. Document Number: 74.G5.
AV Loan 4 weeks.
Midwest Curriculum Coordination Center.
1500 West Seventh Avenue.
Stillwater, OK 74074-4364.
(405) 377-2000, extension 297.
AA Available at all Curriculum Coordination Centers.

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APPENDICES

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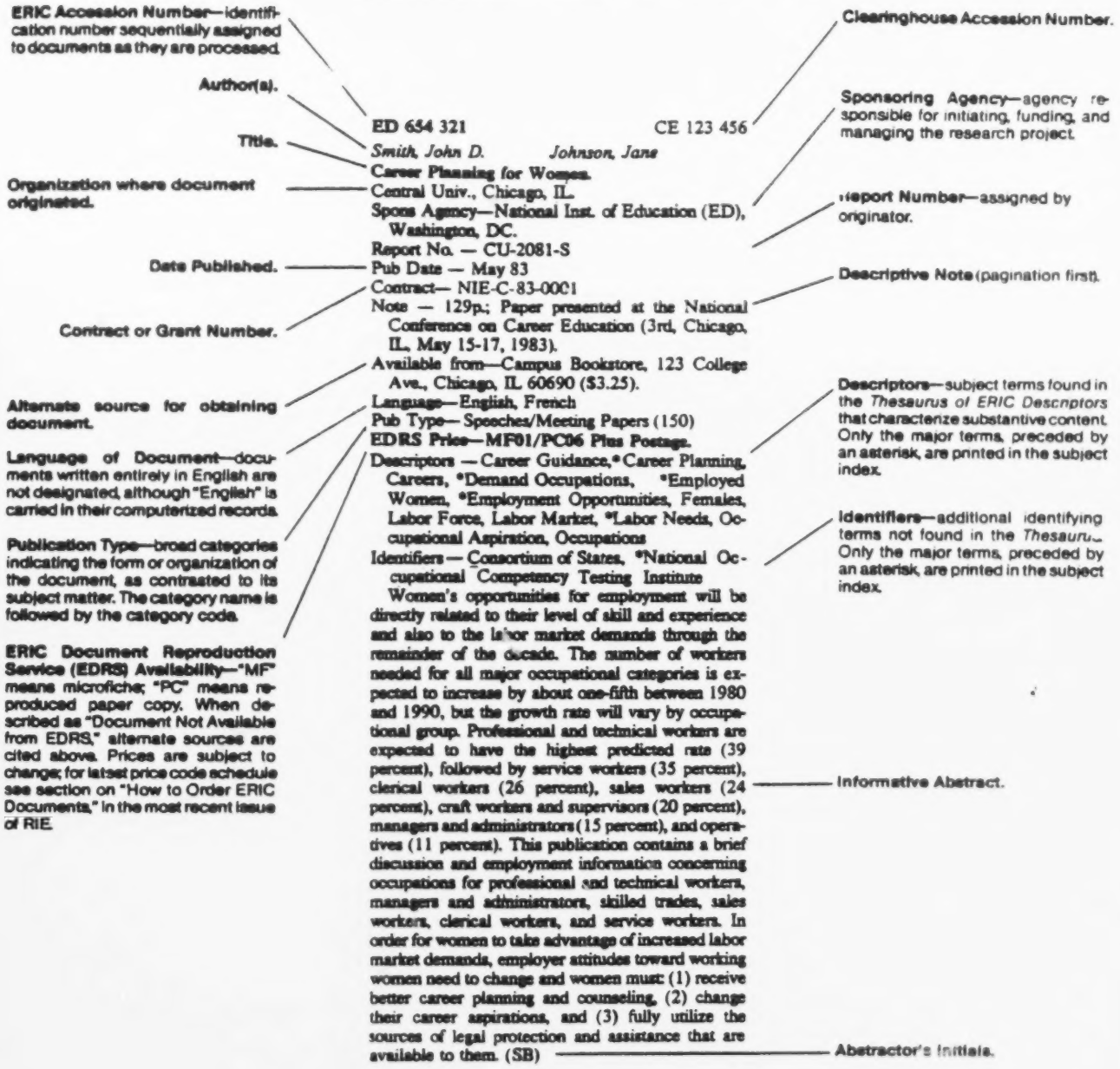
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ED 654 321
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Smith, John D.
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Career Planning for Women.
Central Univ., Chicago, IL.
Spons Agency—National Inst. of Education (ED), Washington, DC.
Report No. — CU-2081-S
Pub Date — May 83
Contract— NIE-C-83-0001
Note — 129p.; Paper presented at the National Conference on Career Education (3rd, Chicago, IL, May 15-17, 1983).
Available from—Campus Bookstore, 123 College Ave., Chicago, IL 60690 ($3.25).
Language—English, French
Pub Type— Speeches/Meeting Papers (150)
EDRS Price—MF01/PC06 Plus Postage.
Descriptors — Career Guidance,*Career Planning, Careers, *Demand Occupations, *Employed Women, *Employment Opportunities, Females, Labor Force, Labor Market, *Labor Needs, Occupational Aspiration, Occupations
Identifiers — Consortium of States, *National Occupational Competency Testing Institute
Women's opportunities for employment will be directly related to their level of skill and experience and also to the labor market demands through the remainder of the decade. The number of workers needed for all major occupational categories is expected to increase by about one-fifth between 1980 and 1990, but the growth rate will vary by occupational group. Professional and technical workers are expected to have the highest predicted rate (39 percent), followed by service workers (35 percent), clerical workers (26 percent), sales workers (24 percent), craft workers and supervisors (20 percent), managers and administrators (15 percent), and operatives (11 percent). This publication contains a brief discussion and employment information concerning occupations for professional and technical workers, managers and administrators, skilled trades, sales workers, clerical workers, and service workers. In order for women to take advantage of increased labor market demands, employer attitudes toward working women need to change and women must: (1) receive better career planning and counseling, (2) change their career aspirations, and (3) fully utilize the sources of legal protection and assistance that are available to them. (SB)
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Title

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Student Target Population—type of student for whom material was developed

Print Material—type of printed curriculum material and any special features

Format—total number of pages in print material

Descriptive Note—Additional information about the material

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Availability—Information needed to acquire the material

AN 005346.

TI **Enhance Understanding of Individuals with Disabilities.** Module CG C-14. Competency-Based Career Guidance Modules.

YR 1985.

SA U.S. Department of Education, Office of Vocational and Adult Education, Washington, DC

DV The National Center for Research in Vocational Education, The Ohio State University, 1960 Kenny Road, Columbus, OH 43210-1090.

SM Education. Education. Student-Counseling-Personnel Services. Student-Counseling-Personnel-Services.

EL Higher Education.

IU Teacher; Teacher Educator; Counselor.

SP Handicapped.

PM Curriculum Guide; Evaluation Instrument; Learning Module; Bibliography; Competency-based; Criterion Referenced Evaluation; Individualized, self paced; Field-tested/Validated.

FO 72 pp.

DN One of 34 in the Competency-Based Career Guidance Module Collection. Category C: Implementing. After completing this module, career guidance personnel will be able to identify typical attitudes, negative assumptions, and other barriers faced by persons with disabilities, describe the adjustment process experienced by persons who become disabled, and describe several communication strategies that could be useful in meeting the needs of persons with disabilities. Designed to assist present and prospective career guidance personnel from various settings in secondary, post-secondary, and adult institutions.

CI Copyright 1985 by the National Center for Research in Vocational Education, The Ohio State University.

AV Sale $6.95; $140.00 for Category C (19 Modules); $245.00 for Module Collection; Volume discounts are available. Bell & Howell Company, Publication Products, Old Mansfield Road, Wooster, OH 44691-9050. (800) 321-9881; In Ohio (216) 264-6666.

AA Training and technical assistance available through the National Center for Research in Vocational Education, (800) 848-4815, in Ohio (614) 486-3655.

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